

**NORTHWEST SCHOOL DIVISION #203**  
**requires a TEAM LEADER for the**  
**Meadow Lake Community Schools**  
**SUMMER RECREATION PROGRAM**  
**May 3 - August 20, 2010**  
**6.5 hour days @ \$17.00/hour**

The Team Leader will be responsible to lead a team of workers in providing a variety of recreational programming to children ages 6 - 12 years old and their families.

Job Duties:

- Be a positive role model for children
- Plan, arrange and deliver daily recreational/cultural activities
- Assistant Supervisor of the summer program staff (reporting to Community School Coordinator)
- Promotion of summer program within the schools and the community
- Actively recruit volunteers and encourage family participation in the program
- Purchasing of program supplies and maintenance of program budget
- Assist with program evaluation and reports on a daily basis
- Additional Duties to be determined

Qualifications:

- Registered in a post-secondary education program in the fall of 2010, or have graduated post-secondary education within the last 6 months
- Experience in leading recreational/cultural activities for elementary school-aged children would be an asset
- Strong communication, interpersonal and organizational skills
- Ability to problem-solve in response to various issues
- Effective behavior management skills
- Lifeguard qualification and/or First Aid Certification would be an asset (please enclose a copy of related certificates with resume)
- Experience with budgeting and working with spreadsheets would be an asset
- Qualified applicant will be required to obtain a satisfactory Criminal Record Check

**APPLICATION DEADLINE IS APRIL 9, 2010**

**Resumes can be forwarded to the following address:**

Northwest School Division  
606 5<sup>th</sup> Avenue West, Meadow Lake, SK S9X 1A9  
Attn: Cally Daongam/Summer Program  
Emailed to [cally.daongam@nwsd.ca](mailto:cally.daongam@nwsd.ca)  
Faxed to 236-1906

**\*Only applicants selected for interview will be contacted.**

**\*For more information contact Cally Daongam at 236-4491 or Brenda Pollock at 236-5810.**

**\*Northwest School Division is an affirmative action employer and invites applications from persons of Indian ancestry (SPA 35/87).**