Special Events (Extracurricular) Log Sheet

Northwest School Division #203

Teacher: ______________________________

School: ______________________________

Date	***Activity***	***Location***	***Times*** ***(indicate a.m. or p.m.)***	***Hours*** ***(not in minutes)***

Special Events (Extracurricular) Log Sheet

Teacher: _____

School: _____

Date	*Activity*	*Location*	*Times* *(indicate a.m. or p.m.)*	*Hours* *(not in minutes)*
If more space is required please use back of this sheet.				

Date Handed In: _____ **Total Hours:** _____

50 hrs = *"Thank You"*
70 hrs = 1 EDO
150 hrs = 2 EDOs

Teacher's Signature: _____

Principal's Signature: _____

Log sheets should be turned into the division office (August to March) at **March month end**, (unless staff member is leaving the division before that date) and then again June 1 (estimating June). Please do not send these forms in any sooner. Each staff member is responsible for this/her log sheets until then. Thank you

LINC: Section 10.5 - Where a teacher is voluntarily involved in extra and co-curricular activities that require direct supervision and/or responsibility for students beyond instructional time, those hours will be applied toward EDO. These hours will be verified by the principal of the school. A teacher involved in extra-curricular activities may claim up to a maximum of 16 hours per day.