
CHECKLIST FOR DOCUMENTATION REQUIRED BY CENTRAL OFFICE:

Package due by October 15 annually to Student Services Department

School's Name _____ Date: _____

PPP's and Impact Profiles for designated and alternate and modified students with intense needs.

1. Forward recent medical reports that have been issued directly to the school.
2. Resource Time form
3. Noon hour survey form
4. Educational Assistant timetables form. (Include student names)
5. Conveyance forms (see 'Special Programs' for forms)
6. List of student names and grades of all those whose programs have been modified or are receiving alternate programming
7. Assistive Technology – purchases from previous year,
 Requests – Assistive Technology Approval Form 'A' (see Assistive Technology)
8. Professional staff – updated list including certification status for Resource Teachers, Counselors and Teachers working with behavior programs, bridging, literacy and Alt. Ed. Teachers. (Teacher Qualifications Update form)