

Saskatchewan Memorandum



Ministry of
Education

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and

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Date: April 24, 2009

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To: Directors of Education
Superintendents of Student Services

Re: **Electronic Personal Program Plan (ePPP)**

The Ministry of Education and its partners are committed to working toward improved learner outcomes. To this end, Saskatchewan's education system has determined four priorities:

- Higher literacy and achievement;
- equitable opportunities for all students;
- smooth transitions into and through the system; and
- strong system-wide accountability and governance.

A key tool in supporting student transitions is the student's Cumulative Record.
(The Student Cumulative Record: Policy Guidelines DRAFT April 24, 2009)

This communication provides information on progress being made towards development of the electronic Personal Program Plan (ePPP), Student Cumulative Record tracking, and document management.

The following initiatives build upon the corporate K-12 data environment established by the Student Data System (SDS) and Student Tracking. Ongoing communication with school divisions and their Student Information System (SIS) vendors will inform the expansion of the web-based interface as well as electronic data transfer (xml).

Note: Phase 1 and phase 2 will be discussed at User Group meetings/vendor forums in the spring 2009 with implementation to occur in September 2009.

Phase 1)

- A Cumulative Record flag is being added to the School Enrolment record for students in the SDS. This simple flag will indicate the physical presence of a student's Cumulative Record.

... 2

Phase 2)

- In response to an identified need for a province-wide, electronic reporting of Personal Program Plans, an enhancement to the SDS is under development and will be piloted in two school divisions in the fall 2009 (ePPP). Full implementation will occur in the fall of 2010.
- Creation of user accounts (consultation required with school divisions).
- The Student Cumulative Record: Policy Guidelines will be released to school divisions in August 2009.

Phase 3)

- Development of an electronic Student Cumulative Record with document scanning/management capacity will occur 2010 (consultation required with school divisions).

Original Signed By

Elaine Caswell

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Joan Nielsen

cc: Darren KcKee, Assistant Deputy Minister
Helen Horsman, Assistant Deputy Minister