

TEACHER ACCREDITATION

Background

Procedures for accreditation are to comply with the Ministry of Education Regulations. The Division encourages and supports the granting of accredited status to suitably qualified teachers in the Division. This support is based on the view that the granting of accreditation is a privilege extended to teachers who have demonstrated commitment to their profession and to their students.

Definition

Regulation 34 of the Education Regulations states that accredited teacher means a teacher who meets the requirements for accreditation established by the Ministry of Education and set out in the policy statement on accreditation.

Insofar as this administrative procedure is concerned, “accreditation” means granting to a teacher the responsibility of determining the final mark or standing of the students in a specified Grade 12 (level 30) subject or subjects. The courses taught by a teacher granted accreditation privileges must be within the framework of the provincial curriculum. Teachers may be accredited in Grade 12 (level 30) subjects as determined by the Ministry of Education.

Procedures

1. Two (2) years of successful teaching experience within the subject area or a related subject area will be considered acceptable for the purpose of meeting the “two years of successful teaching experience” requirement for accreditation. Special consideration may be given to teachers with similar successful experience with another jurisdiction upon written application to the Director.
2. Teachers meeting the necessary prerequisites may apply for accredited status by submitting the Application for Accreditation to the Principal. If satisfied that the teacher meets the conditions required for accredited status, the Principal may recommend to the Director that the teacher be granted accredited status. Documents for accreditation are to be forwarded to the Director for renewal by September 30 of the school year or February 28 of the second semester.
3. Provision for students to write accredited teacher prepared and marked supplemental exams shall be included in school level guidelines dealing with student evaluation procedures. Students wishing to appeal an evaluation from an accredited teacher shall have the opportunity to write either a teacher-prepared comprehensive or supplemental or a Department-prepared supplemental examination.

4. The Ministry of Education has developed the following sections to assist prospective accredited teachers to initially apply and then renew. Please refer to the document cited in the background of this procedure.
5. Accreditation Renewal is to be done in accordance with policy developed by the Ministry of Education.
6. Compliance with accreditation policy and procedures shall be the responsibility of the applying teacher. Full compliance is required by the teacher in order to obtain or retain accreditation privileges.
7. The teacher is responsible for expenses to attend the summer or school year accreditation seminars. Prior approval for funding is required by the Director in order to be eligible for Division assistance.
 - 7.1 The rates shall be consistent with the current rate schedule.

Reference: Sections 85, 87, 175, 231 Education Act
Section 34 Education Regulations
Ministry of Education: Accreditation Initial and Renewal Policies and Procedures

Approved: September 18, 2018