



REQUIREMENTS AND EVALUATION OF BUS DRIVERS

Background

The Division shall establish ongoing requirements, assessment and evaluation procedures for all bus drivers in the Division.

Procedures

1. Application Requirements

Each driver applicant must submit a copy of their driver's license. Each driver applicant must provide or authorize the Division to obtain a copy of their driver abstract for the last five (5) years and all applicants must submit an online application complete with three (3) references. Each driver applicant, if requested, must demonstrate their bus driving ability.

2. Driver Eligibility Requirements

To be eligible to drive a school bus in the Division, an applicant must hold and have held a valid (class 5) driver's license for a minimum of five (5) proceeding years. Each driver applicant must authorize SGI to release their driver record information to the Division. All criteria for hiring staff within the Division must be adhered to (criminal record check and vulnerable sector checks). All drivers must be approved and added to the Division approved driver list. Spare bus drivers must follow the same requirements.

A driver with a DUI conviction on their record is not eligible.

3. Bus Driver Licensing Requirements

In addition to a class 5 driver's license, all drivers must hold a valid school bus driver's endorsement. At no time is the driver to drive a school bus if they do not have a valid driver's license including a school bus endorsement. All future bus driver employees of the Division will be encouraged to hold a license to drive a thirty-six (36) passenger. Spare bus drivers must follow the same requirements. Assistance may be supplied for testing and other license requirements.

4. Evaluation and Assessment

A new driver will be required to demonstrate their ability to handle a Division bus by taking road trips with the Supervisor of Transportation or designate. Permanent and temporary bus drivers are on probation for ten (10) months. The Division reserves the right to approve all employees.

Reference: Sections 85, 87, 175, 231 Education Act
Saskatchewan Professional Driver's Handbook

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