

## ADMINISTRATIVE STRUCTURE

### Background

The organizational chart showing the administrative structure of the Division reflects the Board's strategic plan.

### Procedures

1. The Strategic Plan, as adopted by the Board will provide the vision, mission and priorities for all staff positions.
2. The Director, as Chief Executive Officer, is responsible for the development and functioning of an appropriate administrative structure within the budget guidelines established by the Board.
3. School staff at all levels shall have the opportunity to develop strong staff relations among schools and the Division offices.
4. The Division Office staff will be responsive, available and accessible in supporting students and staff in the various phases of the educational endeavors.

Reference: Sections 85, 87 Education Act

Approved: September 18, 2018