

Parent/Guardian:

You - and only you - are the expert on your child, and your insight is crucial. As part of the referral process, we are requesting that you fill in the Case History form. The professional needs as many pieces of the puzzle as they can get to make as clear a picture of your child and his/her development in order to help them assess your child accurately.

The Case History is filled in by the parent/guardian only once. It is then kept on record in their confidential files at the school, so that it can be accessed and updated should further referrals become necessary throughout their school career. Other referrals will not be made without your consent.

Please be as specific and detailed as possible in all areas. Information that doesn't seem relevant may be needed in future referrals, and might be necessary to pinpoint your child's specific and individual needs. If you wish to have assistance to fill out the form, please contact your child's school.

Thank you for your support.

Sincerely,

Jennifer Williamson  
Superintendent of Student Support Services  
Northwest School Division #203