

Appendix B



Saskatchewan
Ministry of
Education

Home-Based
Education

Notice of Intent and Registration of a Home-based Education Program

Policy

A home-based education program is an educational program:

- that is provided to a student who has attained the age of 6 years but not attained the age of 18 years;
- that is started at the initiative of and is under the direction of the parent or guardian of the student; and,
- in which the student is receiving instruction at and from the home of the student.

Parents means parents, guardians, or lawful custodians of a student between the ages of 6 and 17 inclusive.

Parents who elect to provide a home-based education program to a student of compulsory school age (ages 7 to 15 inclusive) are required to notify a registering authority on the present prescribed form before commencing their program.

Parents who are providing a home-based education program for a student aged 6, 16, or 17 (i.e. not of compulsory school age) are entitled to have their program registered with a registering authority.

A registering authority means either:

- the board of education of the school division in which the parents of the student are resident pursuant to *The Education Act, 1995*, or,
- Saskatchewan Ministry of Education

No aspect of this notice is intended to diminish or to infringe on the right of parents to educate their children at and from their home in accordance with their conscientious beliefs, subject only to such reasonable limits prescribed by law that can be demonstrably justified in a free and democratic society.

Conscientious beliefs means sincerely-held religious or philosophical beliefs.

Instructions

Parents shall provide notice of their intent to provide their children with a home-based education program:

- at least 30 days before commencing a new home-based education program in September of a given year, and in any event by August 15 of that year;
- at least 30 days before the oldest student on the program turns seven years of age;
- within 30 days of establishing residence in a new school division; or
- at least 30 days before intending to withdraw a student of compulsory school age from a public school, separate school, fransaskois school, or registered independent school.

A registering authority may not refuse to register a home-based education program on the grounds that the parents failed to comply with one of the above 30-day requirements, where a reasonable attempt to comply was made.

Parents shall attach their written education plan to their notice of intent.

Parents are required to complete only one notice of intent form and one written education plan for their home-based education programs, no matter how many students are receiving instruction on the program. However, the registering authority will register each student on a program individually.

In the first instance, parents must notify the board of education of the school division in which they are resident of their intent to educate their children on a home-based education program.

If parents send their notice of intent and written education plan to Saskatchewan Ministry of Education, they must provide the documentation related to the Minister's Review.

Student Information

Expected date of commencement of the home-based education program: _____

Full name of student	Gender	Date of Birth	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If applicable, provide information with respect to the last school which each student attended, the year that each student last attended school, and the grade completed during this year.

Parent Information

Full name, address and telephone number of the parent or parents who are responsible for and who are directing the home-based education program. In the case of two-parent families, either one parent or both parents may be responsible for the home-based education program.

Full name(s) of parent(s): _____

Mailing Address: _____

Street Address: same as above, or _____

Telephone number: _____

The parent or parents who are responsible for directing the home-based education program must lawfully have charge and custody of each student on the home-based education program. If applicable, explain any circumstances such as guardianship, separation or divorce which relates to the charge and custody of the student(s) on the program.

Registering Authority

Name of the school division in which the parent(s) are resident: _____

This notice of intent is being sent to:

- board of education of the resident division; or
 Independent Schools and Home-Based Education Branch, Saskatchewan Ministry of Education*

If you are sending this notice of intent to Saskatchewan Ministry of Education, provide the documentation regarding the Minister's Review.

Limited personal information of the student(s) may be shared with the Ministry of Education and Public Health in accordance with the provisions of LAFOIP.

Replaced Declarations

Declarations

We (or I) *affirm* that the above information is complete and correct.

We (or I) *affirm* that we (or I) accept the control, direction, and management of the home-based education program.

We (or I) *affirm* that we (or I) accept the responsibility for the education of the students on the home-based education program.

We (or I) *affirm* our intention to comply with the written educational plan that is attached to this notification form.

We (or I) understand that a false declaration represents grounds for not registering the home-based education program, or for suspending or cancelling the registration at some future date.

Parent/Guardian

Date

Parent/Guardian

Date

Registration

This notification is in compliance with the Act, the Regulations and the policies and this home-based education program is hereby registered.

Registering Authority

Date

*In accordance with subsection 26(2) of *The Freedom of Information and Protection of Privacy Act*, you are advised that the information on this form is being collected solely for the purpose of the registration of your home-based education program. Personal information will not be disclosed except in compliance with the Act.

Policy	Instructions
<p>The intent of the written educational plan is for the parents to demonstrate that they have a positive and constructive approach to the education of their children before commencing their home-based education program.</p> <p>Each written educational plan shall be:</p> <ul style="list-style-type: none"> - not inconsistent with the official <i>Goals of Education for Saskatchewan</i>; and, - not inappropriate for the age and ability of the students on the program. <p>The written educational plan shall contain a statement or a description of:</p> <ul style="list-style-type: none"> - the reason for and the philosophical approach of the home-based education program; - the areas of study and learning outcomes for each student on the home-based education program for the coming school year; - the educational activities, the instructional methods, and the learning resource materials which the parents expect to utilize in order to achieve the learning outcomes for each student during the coming school year; and, - the means of assessing and recording the educational progress of each student on the program. <p>Since home-based education is, by its very nature, less structured and more experiential than instruction normally provided in a school or registered independent school, the written educational plan is not required to contain a scope and sequence of content to be taught throughout the school year.</p> <p>Parents shall not be required to include in their written educational plan any concept, topic, or practice in conflict with their conscientious beliefs, or to exclude from their written educational plan any concept, topic, or practice consistent with their conscientious beliefs.</p> <p>Parents may make curricular and instructional adjustments to their home-based educational program during a school year in accordance with the educational needs and progress of each student on the program, as long as these adjustments are consistent with their educational plan.</p> <p>Parents may make amendments to their written educational plan during a school year, as long as the amendments are acceptable to the registering authority.</p>	<p>The written educational plan outlines the home-based education program.</p> <p>As long as the written educational plan contains the four elements listed to the left, parents have the freedom to structure their plan in accordance with the philosophical approach of their program.</p> <p>Parents are required to attach only one writing educational plan to their notification form, no matter how many students are receiving instruction on their home-based education program. While some elements such as the philosophical approach will be common to the entire program, other elements such as the learning outcomes should be specific to each student on the program.</p> <p>Areas of study refer to subject areas including language arts, mathematics, science, and social studies.</p> <p>Learning outcomes refer to the understanding and abilities which parents intend students to develop during a school year on a registered home-based education program.</p> <p>In the case of a student with intensive needs on a home-based education program, the learning outcomes must account for the special needs and abilities of the student.</p> <p>Since the <i>Goals of Education for Saskatchewan</i> are intended to accommodate both the aspirations of all parents for their children, and the needs and abilities of all students enrolled in schools, home-based education programs:</p> <ul style="list-style-type: none"> • are not required or expected to provide learning opportunities to achieve all the <i>Goals of Education for Saskatchewan</i>, and, • may be focused on the achievement of a select number of goals. <p>Where applicable, the written educational plan should include reference to the major supplier, if any, of learning resource materials for the home-based education program, such as a distance education school or an extension school.</p> <p>The written educational plan may be self-generated, with or without the help of a home-based education support group, or commercially generated by a supplier of home-based education criteria.</p> <p>The written educational plan should contain adequate information for the registering authority to have a fair opportunity to determine whether the plan is not inconsistent with the <i>Goals of Education for Saskatchewan</i> and not inappropriate for the age and ability of each student on the program.</p>

Education Plan

Student Name: _____ School Year: _____ Grade: _____

Language Arts (3 broad annual goals)

1. _____

2. _____

3. _____

Mathematics (3 broad annual goals)

1. _____

2. _____

3. _____

Science (3 broad annual goals)

1.

2.

3.

Social Studies (3 broad annual goals)

1.

2.

3.
