

HOME-BASED EDUCATION

Background

The Division recognizes that all Saskatchewan children have the right to an education. The Division also recognizes that parents have the responsibility to provide for the education of their children. Although the Division encourages parents to educate their children in schools, the Division does realize that some parents want to provide their children's education in a homebased setting. The Division will support home-based education as set out in legislation and in accordance with the Division's procedures.

Procedures

1. All students in the home-based education program must be registered by the Division. Students in a home-based education program must register in the division that they are entitled to attend.
2. For the purposes of this administrative procedure, the Director or designate shall be the registrar for home-based education occurring within the Division.
3. Registration is to occur by September 15th of a school year or within thirty (30) days of a new student moving into the Division.
4. Parents or guardians are required to submit a written educational plan for each student. This plan shall be consistent with the goals of the Ministry of Education and include areas of study and learning objectives. This educational plan shall be submitted to the Director or designate within thirty (30) days of registration.
5. For each home-based learner, a home-based educator shall maintain a portfolio of work that must contain:
 - 5.1. A log of educational activities.
 - 5.2. Samples of writings and work
 - 5.3. A summative record for the home-based learner.

Before June 30 the home-based educator shall send the Director or designate an annual progress report for each student.

6. A meeting with the Director or designate and parent/guardian may be arranged to submit this review.

7. The following will be offered to home-based educators and their students through the Principal of the local school:
 - 7.1. Standardized testing currently used by the Division which has been agreed to by school authorities and the home-based educator (initial request to Principal), as well as guidance and counseling services.
 - 7.2. Access to special needs assessment and diagnosis at the request of the homebased educator. If a child has special needs additional supportive activity may involve periodic testing, progress reports and additional conferences. Other services may be offered to Home-based students with intensive needs.
 - 7.3. The loan of textbooks and other learning resources will be subject to the same fees and return policies assessed to students enrolled in that particular school in the Division.
 - 7.4. Home-based educators will receive a programming allowance of \$500 per student provided the Notice of Intent and Educational Plan are submitted no later than September 30th to the Director or designate. Allowances will be paid in November.
 - 7.5. Home-based students may take online courses through the SaskDLC School. Students registered in any courses through SaskDLC are not eligible for the \$500 programming allowance.
 - 7.6. Access to individual elective courses (such as Arts Education, Industrial Arts, Driver Education, Home Economics, Computer Education – all related costs levied to students will be paid by the parent(s)/guardian(s) prior to enrolling in these programs, in a manner as would be the case had the student normally registered in that school.
 - 7.7. Curriculum guides – the Ministry of Education courses of study will be provided to parent(s)/guardian(s) at the same cost as to the school(s).
 - 7.8. Resource materials – materials owned by the Division will be made available to parents from the school which the student normally would have attended. Such resources will normally be exclusive to those primarily and regularly used by the regular school teacher(s). These resources will be made available only if there are extra copies in the school.
 - 7.9. School facilities and equipment – this service will be made available to home- based educator parents/guardians under the following conditions:
 - 7.9.1. Use of facilities and equipment must be pre-arranged with the Principal such that there is no conflict with other school activities and the use of such will be in accordance with Division procedures regarding use of facilities.
 - 7.9.2. Any equipment such as projectors, computers, and athletic equipment shall not be removed from the school site.

- 7.10. Academic supplies/materials (such as art supplies, paper) – these may be provided to the student(s) through the parent(s)/guardian(s) and at cost of the particular supplies as determined by the Principal. These supplies may be procured from the school at which the student would normally have attended.
- 7.11. Photocopying – this service shall be at pre-arranged times suitable to the school secretary or other designated school official. Costs for photocopying will be at the rate per copy established for students in the particular school or where no such rate exists then at the actual per copy costs.
- 7.12. Extra-curricular participation (in areas such as athletics and the arts) – this service will be provided under the following conditions:
 - 7.12.1. The home-based student must be registered in the Northwest School Division.
 - 7.12.2. The student agrees to participate fully on a regular basis as required by the supervisor.
 - 7.12.3. The parent(s)/guardian(s) willingly participate on an equitable basis regarding the provision of parental services normally expected.
 - 7.12.4. The parent(s)/guardian(s) pays extra associated costs of the particular program. This may include equipment, travel, accommodations, uniforms, registration, etc. not recognized from school or Division sources and regularly paid for by the participants.
 - 7.12.5. The student shall diligently and faithfully abide by other regulations that are required by the school and supervisor.
 - 7.12.6. Participation in competition may be affected by the rules, regulations and/or bylaws of the governing or sanctioning body.

- 8. The Division welcomes parents and their home-based students who wish to re-enter Division schools.

Reference: Sections 2, 85, 87, 17, 157, 370 Education Act
Section 4, 17, 18 Education Regulations

Approved: June 30, 2026