
ANNUAL REPORTS

Background

The Division is required by the Ministry of Education to complete an Annual Report.

Procedures

1. An Annual Report shall be produced to provide information to the public on progress towards achieving the goals and results identified in the Division strategic education plan.
2. The Annual Report shall contain the results on measures gathered through the year from such activities as ongoing reviews, evaluations, surveys, planning sessions and workshops.
3. The Annual Report shall be a foundational document in updating the Division strategic education plan and identifying strategies for effecting improvements.
4. The format for reporting measures and additional information in the Annual Report will be determined by the Ministry of Education.
5. The Director shall ensure that an Annual Report is prepared for Board approval prior to submitting the report to the Ministry of Education.
6. The Annual Report shall be made available to the public.

Approved: January 2, 2025