

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF
EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD
TUESDAY, NOVEMBER 25, 2025 AT 10:00 A.M. IN THE BOARD
OFFICE AT MEADOW LAKE, SASKATCHEWAN.

Members Present: Travis Neufeld, Kim Russell, Amanda McGowan,
Rick Starnes, Cheyenne Ludwig, Laurel Pauls,
Kristen McGowan, Vaughn Bellin, Barb Seymour,
Dr. James McKee, Patricia Main.

Members Absent: N/A

In Attendance: Jennifer Williamson, CEO
Michelle Pickett, CFO
Davin Hildebrand, Deputy Director of Education
Cheryl Treptow, Superintendent of Learning
Dawn Paylor, Superintendent of Learning
Jennifer Dorval, Superintendent Student Services
Kaitlin Harman, Communications Officer

Director of Education, Jennifer Williamson called the meeting to order.

Agenda 26-123	Barb Seymour	That the agenda be adopted.	CARRIED
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Chair		Jennifer Williamson opens nominations for Chair.	
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	Patricia Main	Nominated Barb Seymour as Chair.	
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	Kristen McGowan	Nominated Travis Neufeld as Chair.	
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Chair Cease 26-124	Amanda McGowan	That nominations cease.	CARRIED
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Travis Neufeld was elected Chair.

Vice-Chair		Travis Neufeld opens nominations for Vice-Chair.	
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	Rick Starnes	Nominated Barb Seymour as Vice-Chair, Barb declined.	
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	Kim Russell	Nominated Kristen McGowan as Vice-Chair	
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Vice-Chair Cease 26-125	Amanda McGowan	That nominations cease.	CARRIED
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**Kristen McGowan was elected Vice-Chair by
acclamation**

Board Committees 26-126	Vaughn Bellin	That the following Board Committees be established for the upcoming year: - Professional Development/Trustee Growth - Policy Review/Governance - Transportation - Ad Hoc/Special Issues	CARRIED
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Regular Board Meetings 26-127	Laurel Pauls	That the regular Board meeting be held in the Meadow Lake office on the second Thursday of each month starting at 10:00 AM, beginning in December 2025.	
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CARRIED

Indemnities
and Expenses
26-128

Amanda
McGowan

That the following indemnity and expense rates be established:

- 1) Per Diem - equal to 1/197th of Class IV, Step 4 of the Teacher's Collective Bargaining Agreement
- 2) Mileage - \$0.5724 per km
- 3) Meals - \$16/\$23/\$31
- 4) Private Accommodations - \$35 per night
- 5) Travel Time - \$20 per hour

Definition of a day: six (6) hours or more per day

CARRIED

Signing
Authorities
26-129

Kim Russell

That the signing authorities for the Northwest School Division No. 203 be the Board Chair or the Vice-Chair and the CFO or the CEO.

CARRIED

Adjournment
26-130

Cheyenne
Ludwig

That we adjourn.

CARRIED

Time: 10:36 a.m.

Travis Neufeld
Travis Neufeld, Chair

Michelle Pickett
Michelle Pickett, Chief Financial Officer