
Audited Financial Statements

Of the Northwest School Division No. 203

School Division No. 2030500

For the Period Ending: August 31, 2024

Michelle Pickett

Chief Financial Officer

Vanatage CPA, CA

Auditor

Note - Copy to be sent to Ministry of Education, Regina

Management's Responsibility for the Financial Statements

The school division's management is responsible for the preparation of the financial statements in accordance with Canadian public sector accounting standards and the format specified in the Financial Reporting Manual issued by the Ministry of Education. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

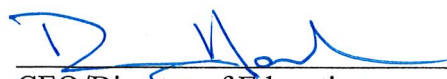
The school division's management maintains a system of accounting and administrative controls to ensure that accurate and reliable financial statements are prepared and to provide reasonable assurance that transactions are authorized, assets are safeguarded, and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Education is composed of elected officials who are not employees of the school division. The Board is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and for approving the financial statements. The Board is also responsible for the appointment of the school division's external auditors.

The external auditors, Vantage Chartered Professional Accountants, conduct an independent examination in accordance with Canadian auditing standards and express their opinion on the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the school division's financial statements. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

On behalf of the Northwest School Division No. 203:


Board Chair


CEO/Director of Education


Chief Financial Officer

November 27th, 2024



INDEPENDENT AUDITORS' REPORT

The Board of Directors
Northwest School Division No. 203
Meadow Lake, Saskatchewan

Opinion

We have audited the accompanying financial statements of the Northwest School Division No. 203, which comprise the statement of financial position as at August 31, 2024, the statements of operations and accumulated surplus from operations, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Northwest School Division No. 203 as at August 31, 2024, and results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Northwest School Division No. 203 in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matters

The financial statements of the Northwest School Division No. 203 for the year ended August 31, 2023 were audited by other auditors who expressed an unmodified opinion on those statements in their report dated December 21, 2023.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Northwest School Division No. 203's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

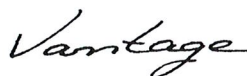
Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

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Chartered Professional Accountants

North Battleford, Saskatchewan
November 27, 2024

INDEPENDENT PRACTITIONERS' REASONABLE ASSURANCE REPORT

To: The Provincial Auditor of Saskatchewan

We have undertaken a reasonable assurance engagement of Northwest School Division No. 203's operating effectiveness of internal controls as of August 31, 2024 to express an opinion as to the effectiveness of its internal controls related to the following objectives:

- To safeguard public resources. That is, to ensure its assets are not lost or used inappropriately; to ensure it does not inappropriately incur obligations; to establish a financial plan for the purposes of achieving its financial goals; and to monitor and react to its progress towards the objectives established in its financial plan.
- To prepare reliable financial statements
- To conduct its activities following laws, regulations, and policies related to financial reporting, safeguarding public resources, revenue raising, spending, borrowing, and investing.

CPA Canada defines control as comprising those elements of an organization that, taken together, support people in the achievement of the organization's objectives. Control is effective to the extent that it provides reasonable assurance that the organization will achieve its objectives.

Northwest School Division No. 203's management is responsible for effective internal controls related to the objectives described above. Our responsibility is to express an opinion on the effectiveness of internal controls based on our audit.

We used the control framework included in COSO's *Internal Control-Integrated Framework* to make our judgments about the effectiveness of Northwest School Division No. 203's internal controls. We did not audit certain aspects of internal controls concerning the effectiveness, economy, and efficiency of certain management decision-making processes.

We conducted our reasonable assurance engagement in accordance with Canadian Standard on Assurance Engagements (CSAE) 3001, *Direct Engagements*. This standard requires that we plan and perform this engagement to obtain reasonable assurance as to the effectiveness of Northwest School Division No. 203's internal controls related to the objectives stated above. The nature, timing and extent of procedures performed depends on our professional judgment, including an assessment of the risks of material misstatement, whether due to fraud or error, and involves obtaining evidence about the effectiveness of internal controls. An audit includes obtaining an understanding of the significant risks related to these objectives, the key control elements and control activities to manage these risks, and examining, on a test basis, evidence relating to control.

Reasonable assurance is a high level of assurance, but is not a guarantee that an engagement conducted in accordance with this standard will always detect a material misstatement when it exists.

Our audit on the effectiveness of Northwest School Division No. 203's internal controls related to the above objectives does not constitute an audit of internal control over financial reporting performed in conjunction with an audit of financial statements in *CPA Canada Handbook – Assurance Section 5925 An Audit of Internal Control over Financial Reporting that is Integrated with an Audit of Financial Statements*.

Control can provide only reasonable, and not absolute, assurance of achieving objectives reliably for the following reasons. There are inherent limitations in control including judgment in decision-making, human error, collusion to circumvent control activities, and management overriding control. Cost/benefit decisions are made when designing control in organizations. Because control can be expected to provide only reasonable assurance and not absolute assurance, the objectives referred to above may not be achieved reliably. Also, projections of any evaluation of control to future periods are subject to the risk that control may become ineffective because of changes in internal and external conditions, or that the degree of compliance with control activities may deteriorate.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.

In our opinion, subject to the limitations noted above, and except as noted below, Northwest School Division No. 203's internal controls were operating effectively, in all material respects, to meet the objectives stated above as of August 31, 2024 based on COSO's *Internal Control–Integrated Framework*.

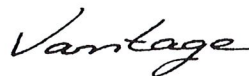
Key reconciliations were not consistently completed in a timely manner. There were instances during the year where the bank reconciliation was completed and approved later than one month past its associated month-end. Accounts receivable was not reconciled on a timely basis throughout the fiscal year hindered by accounting software issues.

This report is provided solely for the purpose of assisting the Provincial Auditor in discharging their responsibilities and for preparing their annual report to the Legislative Assembly of Saskatchewan and is not to be referred to or distributed to any person who is not a member of management or the Board of Northwest School Division No. 203, its supervising agencies or the Office of the Provincial Auditor and should not be used for any other purpose. Any use that a third party makes of information contained in this report, or any reliance or decisions based on such information, is the responsibility of such third parties.

We accept no responsibility for loss or damages, if any, suffered by any third party as a result of decisions made or actions taken based on information contained in this report.

We have complied with the ethical requirements of the Chartered Professional Accountants of Saskatchewan – *Rules of Professional Conduct*, founded on fundamental principles of integrity, objectivity, professional competency and due care, confidentiality, and professional behaviour.

We apply the *Canadian Standard on Quality Management 1* issued by CPA Canada and, accordingly, maintain a comprehensive system of quality management, including documented policies and procedures regarding compliance with ethical requirements, professional standards, and applicable legal and regulatory requirements.

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Chartered Professional Accountants

North Battleford, Saskatchewan
November 27, 2024

INDEPENDENT PRACTITIONERS' REASONABLE ASSURANCE REPORT ON COMPLIANCE

To: The Provincial Auditor of Saskatchewan

We have undertaken a reasonable assurance engagement of Northwest School Division No. 203's compliance with the provisions of the following legislative and related authorities pertaining to its financial reporting, safeguarding of assets, spending, revenue raising, borrowing, and investment activities during the year ended August 31, 2024:

The Education Act, 1995
The Education Regulations, 2019
The Education Funding Regulations, 2019
The Education Property Tax Act
The School Division Administration Regulations
The Financial Administration Act, 1993 (section 38)
The Government Service Organization (Provincial Sales Tax) Remission Regulations, 2021
The Pension Benefits Act, 1992 (section 44)
The Pension Benefits Regulations, 1993 (section 38)
Pension Benefit Standards Regulations, 1985 (Canada) (sections 9[1], 11[1])

Compliance with the provisions of the stated legislative and related authorities is the responsibility of management of Northwest School Division No. 203. Management is also responsible for such internal control as management determines necessary to enable the Northwest School Division No. 203's compliance with the specified requirements.

Our responsibility is to express a reasonable assurance opinion on Northwest School Division No. 203's compliance based on the evidence we have obtained.

We conducted our reasonable assurance engagement in accordance with Canadian Standard on Assurance Engagements (CSAE) 3531 *Direct Engagements to Report on Compliance*. This standard requires that we plan and perform this engagement to obtain reasonable assurance whether Northwest School Division No. 203 complied with the criteria established by the legislation and related authorities referred to above, in all significant respects. A reasonable assurance compliance reporting engagement involves performing procedures to obtain evidence about the entity's compliance with the specified requirements. The nature, timing and extent of procedures selected depends on our professional judgment, including an assessment of the risks of significant non-compliance, whether due to fraud or error.

Reasonable assurance is a high level of assurance, but is not a guarantee that an engagement conducted in accordance with this standard will always detect a material misstatement when it exists.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.

During the period, Northwest School Division No. 203 did not table its August 31, 2023 annual financial statements with the Legislative Assembly within 120 days of year end. The reports were tabled January 12, 2024.

In our opinion, for the year ended August 31, 2024, Northwest School Division No. 203, outside of the matter referred to in the preceding paragraph, has complied, in all significant respects, with the provisions of the aforementioned legislative and related authorities.

We do not provide a legal opinion on the Northwest School Division No. 203's compliance with the aforementioned legislative and related authorities.

This report is provided solely for the purpose of assisting the Provincial Auditor in discharging their responsibilities and for preparing their annual report to the Legislative Assembly of Saskatchewan and is not to be referred to or distributed to any person who is not a member of management or the Board of Northwest School Division No. 203, its supervising agencies or the Office of the Provincial Auditor and should not be used for any other purpose. Any use that a third party makes of information contained in this report, or any reliance or decisions based on such information, is the responsibility of such third parties.

We accept no responsibility for loss or damages, if any, suffered by any third party as a result of decisions made or actions taken based on information contained in this report.

We have complied with the ethical requirements of the Chartered Professional Accountants of Saskatchewan – *Rules of Professional Conduct* founded on fundamental principles of integrity, objectivity, professional competency and due care, confidentiality, and professional behaviour.

We apply the *Canadian Standard on Quality Management 1* issued by CPA Canada and, accordingly, maintain a comprehensive system of quality management, including documented policies and procedures regarding compliance with ethical requirements, professional standards, and applicable legal and regulatory requirements.

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Chartered Professional Accountants

North Battleford, Saskatchewan
November 27, 2024



REPORT ON SUPPLEMENTARY MATTERS ARISING FROM AN AUDIT ENGAGEMENT

To: The Provincial Auditor of Saskatchewan

In accordance with Section 12(1) of *The Provincial Auditor Act*, we are required to report the details of reservations of opinion, if any, made in an audit report and to identify any instances we consider to be of significance and of a nature that should be brought to the attention of the Legislative Assembly, including any cases in which we observe situations as noted in Section 12(1) (the "other reporting responsibility") in which:

- a) Any officer or employee has wilfully or negligently omitted to collect or receive any public money belonging to the Crown
- b) There has been a deficiency or loss to the Crown through the fraud, default or mistake of any person
- c) Any expenditure was made for which there was no authority or which was not properly vouchered or certified

We have audited the financial statements of Northwest School Division No. 203 for the year ended August 31, 2024 and have issued our report thereon dated November 27, 2024. We have audited the effectiveness of internal controls of Northwest School Division No. 203 as of August 31, 2024 related to safeguarding public resources, preparing reliable financial statements, and conducting its activities following laws, regulations, and policies related to financial reporting, safeguarding public resources, revenue raising, spending, borrowing, and investing, and have issued our report to you dated November 27, 2024. We have also audited Northwest School Division No. 203's compliance with specified legislative and related authorities pertaining to its financial reporting, safeguarding of assets, spending, revenue raising, borrowing and investing activities for the year ended August 31, 2024, and have issued our report to you dated November 27, 2024.

This report has been prepared in accordance with Canadian Standards on Related Services (CSRS) 4460. Our responsibility is to report on the supplementary matter. This standard requires us to comply with ethical requirements and to plan and perform procedures to address the other reporting responsibility. The procedures were selected based on our professional judgment to enable us to form a basis for this report. The procedures vary in nature from, and are less extent than for, those required when providing an audit opinion or a review conclusion. Users are cautioned that the procedures performed may not be suitable for their purposes.

Accordingly, we do not express an audit opinion or a review conclusion on this supplementary matter.

In response to the other reporting responsibility, we have nothing to report.

This information is provided solely for the purpose of assisting the Provincial Auditor in discharging their responsibilities and for preparing their annual report to the Legislative Assembly of Saskatchewan and is not to be referred to or distributed to any person who is not a member of management or the Board of Northwest School Division No. 203, its supervising agencies or the Office of the Provincial Auditor and should not be used for any other purpose. Any use that a third party makes of this information, or any reliance or decisions based on such information, is the responsibility of such third parties.

We accept no responsibility for loss or damages, if any, suffered by any third party as a result of decisions made or actions taken based on this information.

A stylized, handwritten-style signature of the word 'Vantage' in a cursive script.

Chartered Professional Accountants

North Battleford, Saskatchewan
November 27, 2024

Northwest School Division No. 203

Statement of Financial Position
as at August 31, 2024

	2024	2023
	\$	\$
Financial Assets		
Cash and Cash Equivalents	1,952,871	(478,716)
Accounts Receivable (Note 7)	384,921	2,084,924
Portfolio Investments (Note 3)	201,951	194,170
Total Financial Assets	2,539,743	1,800,378
Liabilities		
Accounts Payable and Accrued Liabilities (Note 8)	3,524,533	3,136,228
Long-Term Debt (Note 9)	1,829,393	1,930,944
Liability for Employee Future Benefits (Note 5)	1,111,100	1,086,100
Deferred Revenue (Note 10)	1,415,776	325,371
Total Liabilities	7,880,802	6,478,643
Net Debt	(5,341,059)	(4,678,265)
Non-Financial Assets		
Tangible Capital Assets (Schedule C)	46,456,073	49,325,246
Inventory of Supplies Held for Consumption	532,089	531,323
Prepaid Expenses	426,928	404,859
Total Non-Financial Assets	47,415,090	50,261,428
Accumulated Surplus (Note 13)	42,074,031	45,583,163

Contractual Rights (Note 15)

Contractual Obligations (Note 16)

The accompanying notes and schedules are an integral part of these statements.

Approved by the Board:


 _____ Chairperson


 _____ Chief Financial Officer

Northwest School Division No. 203
Statement of Operations and Accumulated Surplus from Operations
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
	(Note 14)		
REVENUES			
Grants	56,694,295	56,938,528	56,272,328
Tuition and Related Fees	3,206,262	3,666,172	3,373,482
School Generated Funds	1,547,000	1,838,196	2,210,510
Complementary Services (Note 11)	1,285,223	1,434,869	1,307,516
External Services (Note 12)	1,001,482	1,114,347	1,329,514
Other	45,000	438,378	474,877
Total Revenues (Schedule A)	63,779,262	65,430,490	64,968,227
EXPENSES			
Governance	290,054	309,968	288,675
Administration	3,279,557	3,279,829	3,308,967
Instruction	42,487,766	43,597,557	44,859,486
Plant Operation & Maintenance	10,720,780	9,929,707	11,698,814
Student Transportation	6,077,762	6,017,203	6,422,164
Tuition and Related Fees	763,453	722,238	706,514
School Generated Funds	1,547,000	1,719,127	2,018,581
Complementary Services (Note 11)	1,814,966	1,794,684	1,683,419
External Services (Note 12)	996,482	1,266,404	1,085,876
Other	60,387	302,905	241,748
Total Expenses (Schedule B)	68,038,207	68,939,622	72,314,244
Operating Deficit for the Year	(4,258,945)	(3,509,132)	(7,346,017)
Accumulated Surplus from Operations, Beginning of Year	45,583,163	45,583,163	52,929,180
Accumulated Surplus from Operations, End of Year	41,324,218	42,074,031	45,583,163

The accompanying notes and schedules are an integral part of these statements.

Northwest School Division No. 203
Statement of Changes in Net Debt
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$ (Note 14)	\$	\$
Net Debt, Beginning of Year	(4,678,265)	(4,678,265)	(1,364,134)
Changes During the Year			
Operating Deficit, for the Year	(4,258,945)	(3,509,132)	(7,346,017)
Acquisition of Tangible Capital Assets (Schedule C)	(795,000)	(1,365,428)	(680,929)
Proceeds on Disposal of Tangible Capital Assets (Schedule C)	-	-	72,978
Net Gain on Disposal of Capital Assets (Schedule C)	-	-	(69,945)
Amortization of Tangible Capital Assets (Schedule C)	(5,156,592)	4,234,601	4,749,121
Net Acquisition of Inventory of Supplies Held for Consumption	-	(766)	(39,630)
Net Change in Other Non-Financial Assets	-	(22,069)	291
Change in Net Debt	(10,210,537)	(662,794)	(3,314,131)
Net Debt, End of Year	(14,888,802)	(5,341,059)	(4,678,265)

Northwest School Division No. 203
Statement of Cash Flows
for the year ended August 31, 2024

	2024	2023
	\$	\$
OPERATING ACTIVITIES		
Operating Deficit for the Year	(3,509,132)	(7,346,017)
Add Non-Cash Items Included in Deficit (Schedule D)	4,234,601	4,679,176
Net Change in Non-Cash Operating Activities (Schedule E)	3,180,878	(642,679)
Cash Provided by (Used in) Operating Activities	3,906,347	(3,309,520)
CAPITAL ACTIVITIES		
Cash Used to Acquire Tangible Capital Assets	(1,365,428)	(680,929)
Proceeds on Disposal of Tangible Capital Assets	-	72,978
Cash Used in Capital Activities	(1,365,428)	(607,951)
INVESTING ACTIVITIES		
Cash Used to Acquire Portfolio Investments	(7,781)	(1,874)
Cash Used in Investing Activities	(7,781)	(1,874)
FINANCING ACTIVITIES		
Proceeds from Issuance of Long-Term Debt	415,237	-
Repayment of Long-Term Debt	(516,788)	(431,402)
Cash Used in Financing Activities	(101,551)	(431,402)
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	2,431,587	(4,350,747)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	(478,716)	3,872,031
CASH AND CASH EQUIVALENTS, END OF YEAR	1,952,871	(478,716)

The accompanying notes and schedules are an integral part of these statements.

Northwest School Division No. 203
Schedule A: Supplementary Details of Revenues
for the year ended August 31, 2024

	2024	2024	2023
	Budget	Actual	Actual
	\$	\$	\$
Grants	(Note 14)		
Operating Grants			
Ministry of Education Grants			
Operating Grant	54,091,965	54,407,527	54,081,825
Operating Grant/PMR	1,519,283	1,476,090	1,519,283
Other Ministry Grants	1,043,047	1,054,911	636,563
Total Ministry Grants	56,654,295	56,938,528	56,237,671
Other Provincial Grants	40,000	-	30,001
Grants from Others	-	-	4,656
Total Operating Grants	56,694,295	56,938,528	56,272,328
Total Grants	56,694,295	56,938,528	56,272,328

Northwest School Division No. 203
Schedule A: Supplementary Details of Revenues
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Tuition and Related Fees Revenue	(Note 14)		
Operating Fees			
Tuition Fees			
Federal Government and First Nations	3,131,262	3,542,641	3,197,178
Total Tuition Fees	3,131,262	3,542,641	3,197,178
Transportation Fees	75,000	123,531	176,304
Total Operating Tuition and Related Fees	3,206,262	3,666,172	3,373,482
Total Tuition and Related Fees Revenue	3,206,262	3,666,172	3,373,482
School Generated Funds Revenue			
Curricular			
Student Fees	142,000	180,386	185,783
Total Curricular Fees	142,000	180,386	185,783
Non-Curricular Fees			
Fundraising	820,000	964,664	1,103,131
Grants and Partnerships	225,000	217,286	290,167
Students Fees	310,000	317,483	372,801
Other	50,000	158,377	258,628
Total Non-Curricular Fees	1,405,000	1,657,810	2,024,727
Total School Generated Funds Revenue	1,547,000	1,838,196	2,210,510
Complementary Services			
Operating Grants			
Ministry of Education Grants			
Operating Grant	899,013	899,013	896,064
Other Ministry Grants	25,210	26,970	25,210
Other Provincial Grants	-	-	185,842
Federal Grants	211,000	208,336	-
Other Grants	150,000	300,000	200,000
Total Operating Grants	1,285,223	1,434,319	1,307,116
Fees and Other Revenue			
Other Revenue	-	550	400
Total Fees and Other Revenue	-	550	400
Total Complementary Services Revenue	1,285,223	1,434,869	1,307,516

Northwest School Division No. 203
Schedule A: Supplementary Details of Revenues
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
External Services	(Note 14)		
Operating Grants			
Ministry of Education Grants			
Operating Grant	445,384	615,384	743,988
Other Ministry Grants	80,000	-	80,000
Other Grants	476,098	484,963	505,526
Total Operating Grants	1,001,482	1,100,347	1,329,514
Fees and Other Revenue			
Other Revenue	-	14,000	-
Total Fees and Other Revenue	-	14,000	-
Total External Services Revenue	1,001,482	1,114,347	1,329,514
Other Revenue			
Miscellaneous Revenue	35,000	386,087	363,362
Sales & Rentals	5,000	23,828	9,461
Investments	5,000	28,463	31,576
Gain on Disposal of Capital Assets	-	-	70,478
Total Other Revenue	45,000	438,378	474,877
TOTAL REVENUE FOR THE YEAR	63,779,262	65,430,490	64,968,227

Northwest School Division No. 203
Schedule B: Supplementary Details of Expenses
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Governance Expense	(Note 14)		
Board Members Expense	123,100	126,917	123,421
Professional Development - Board Members	27,500	31,897	25,171
Grants to School Community Councils	44,154	57,831	46,456
Elections	-	615	-
Other Governance Expenses	95,300	92,708	93,627
Total Governance Expense	290,054	309,968	288,675
Administration Expense			
Salaries	2,490,338	2,408,962	2,199,759
Benefits	292,639	296,400	261,858
Supplies & Services	175,300	160,266	336,173
Non-Capital Furniture & Equipment	9,000	14,348	12,676
Building Operating Expenses	35,100	38,800	49,441
Communications	40,000	11,171	56,195
Travel	60,000	82,479	84,677
Professional Development	50,000	48,808	50,075
Amortization of Tangible Capital Assets	127,180	218,595	258,113
Total Administration Expense	3,279,557	3,279,829	3,308,967
Instruction Expense			
Instructional (Teacher Contract) Salaries	27,581,412	28,286,003	29,906,212
Instructional (Teacher Contract) Benefits	1,603,307	1,490,328	1,732,209
Program Support (Non-Teacher Contract) Salaries	7,067,912	7,119,418	6,978,044
Program Support (Non-Teacher Contract) Benefits	1,370,847	1,540,284	1,371,709
Instructional Aids	1,393,500	1,768,853	1,325,621
Supplies & Services	508,000	891,734	798,280
Non-Capital Furniture & Equipment	240,000	210,679	259,639
Communications	138,000	324,959	105,148
Travel	190,000	215,175	247,527
Professional Development	334,000	262,739	286,338
Student Related Expense	181,000	189,507	252,298
Amortization of Tangible Capital Assets	1,879,788	1,297,878	1,596,461
Total Instruction Expense	42,487,766	43,597,557	44,859,486

Northwest School Division No. 203
Schedule B: Supplementary Details of Expenses
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Plant Operation & Maintenance Expense	(Note 14)		
Salaries	2,289,228	2,159,185	2,270,754
Benefits	582,943	581,859	659,145
Supplies & Services	38,300	33,806	51,029
Non-Capital Furniture & Equipment	61,500	24,400	35,669
Building Operating Expenses	5,568,000	5,076,552	6,470,468
Communications	9,500	25,200	18,935
Travel	115,000	135,699	164,480
Professional Development	15,000	6,259	13,948
Amortization of Tangible Capital Assets	2,022,671	1,868,109	1,995,748
Amortization of Tangible Capital Assets ARO	18,638	18,638	18,638
Total Plant Operation & Maintenance Expense	10,720,780	9,929,707	11,698,814
Student Transportation Expense			
Salaries	2,747,100	2,878,477	2,917,253
Benefits	559,951	496,969	561,240
Supplies & Services	998,400	1,192,121	1,309,406
Non-Capital Furniture & Equipment	522,000	529,042	569,009
Building Operating Expenses	35,600	46,873	139,593
Communications	32,000	41,521	34,463
Travel	42,000	22,276	32,343
Professional Development	20,000	7,290	8,140
Contracted Transportation	100,000	41,469	48,380
Amortization of Tangible Capital Assets	1,020,711	761,165	802,337
Total Student Transportation Expense	6,077,762	6,017,203	6,422,164
Tuition and Related Fees Expense			
Tuition Fees	763,453	722,238	706,514
Total Tuition and Related Fees Expense	763,453	722,238	706,514
School Generated Funds Expense			
Academic Supplies & Services	160,000	164,673	135,665
Cost of Sales	785,000	870,526	937,731
Non-Capital Furniture & Equipment	10,500	5,787	25,251
School Fund Expenses	591,500	678,141	919,934
Total School Generated Funds Expense	1,547,000	1,719,127	2,018,581

Northwest School Division No. 203
Schedule B: Supplementary Details of Expenses
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Complementary Services Expense	(Note 14)		
Instructional (Teacher Contract) Salaries & Benefits	665,318	645,594	569,478
Program Support (Non-Teacher Contract) Salaries & Benefits	769,572	667,664	643,849
Transportation Salaries & Benefits	118,304	102,957	106,825
Instructional Aids	110,000	163,210	142,597
Supplies & Services	28,500	37,160	25,640
Non-Capital Furniture & Equipment	5,000	23,360	35,075
Building Operating Expenses	20,000	29,907	44,368
Communications	3,000	2,556	2,332
Travel	12,000	6,001	4,702
Professional Development (Non-Salary Costs)	8,000	7,599	13,193
Student Related Expenses	53,000	89,428	74,894
Contracted Transportation & Allowances	-	1,012	1,382
Amortization of Tangible Capital Assets	22,272	18,236	19,084
Total Complementary Services Expense	1,814,966	1,794,684	1,683,419
External Service Expense			
Instructional (Teacher Contract) Salaries & Benefits	381,098	357,397	182,000
Program Support (Non-Teacher Contract) Salaries & Benefits	-	150,197	80,214
Transportation Salaries & Benefits	251,952	258,120	302,098
Instructional Aids	-	97	132
Supplies & Services	252,600	368,307	355,686
Non-Capital Furniture & Equipment	40,000	36,351	73,301
Building Operating Expenses	-	4,705	3,190
Communications	3,500	2,434	3,109
Travel	-	664	2,786
Professional Development (Non-Salary Costs)	2,000	13,050	13,514
Student Related Expenses	-	15,125	2,871
Contracted Transportation & Allowances	-	7,977	8,233
Amortization of Tangible Capital Assets	65,332	51,980	58,742
Total External Services Expense	996,482	1,266,404	1,085,876

Northwest School Division No. 203
Schedule B: Supplementary Details of Expenses
for the year ended August 31, 2024

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Other Expense			
Interest and Bank Charges			
Current Interest and Bank Charges	10,000	187,334	186,930
Interest on Capital Loans	50,387	54,350	54,286
Total Interest and Bank Charges	<u>60,387</u>	<u>241,684</u>	<u>241,216</u>
Contaminated Sites	-	61,221	-
Loss on Disposal of Tangible Capital Assets	-	-	532
Total Other Expense	<u>60,387</u>	<u>302,905</u>	<u>241,748</u>
TOTAL EXPENSES FOR THE YEAR	<u>68,038,207</u>	<u>68,939,622</u>	<u>72,314,244</u>

Northwest School Division No. 203
Schedule C - Supplementary Details of Tangible Capital Assets
for the year ended August 31, 2024

	Land	Land Improvements	Buildings	Buildings Short-Term	Buildings ARO	School Buses	Other Vehicles	Furniture and Equipment	Computer Hardware and Audio Visual Equipment	Computer Software	2024	2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<i>Tangible Capital Assets - at Cost</i>												
Opening Balance as of September 1	1,277,500	2,709,633	93,896,852	2,529,985	1,350,681	13,581,627	1,929,016	5,174,232	5,710,527	1,560,387	129,720,440	129,991,937
Additions/Purchases	-	86,547	-	-	-	480,991	112,433	216,859	448,457	20,141	1,365,428	680,929
Disposals	-	-	-	-	-	-	-	-	(1,906,053)	-	(1,906,053)	(952,426)
Closing Balance as of August 31	1,277,500	2,796,180	93,896,852	2,529,985	1,350,681	14,062,618	2,041,449	5,391,091	4,252,931	1,580,528	129,179,815	129,720,440
<i>Tangible Capital Assets - Amortization</i>												
Opening Balance as of September 1	-	1,863,040	56,498,650	919,619	870,720	9,336,779	1,705,946	3,600,248	4,427,836	1,172,356	80,395,194	76,595,466
Amortization of the Period	-	78,240	1,684,452	106,723	18,638	796,350	119,183	416,413	785,132	229,470	4,234,601	4,749,121
Disposals	-	-	-	-	-	-	-	-	(1,906,053)	-	(1,906,053)	(949,393)
Closing Balance as of August 31	N/A	1,941,280	58,183,102	1,026,342	889,358	10,133,129	1,825,129	4,016,661	3,306,915	1,401,826	82,723,742	80,395,194
<i>Net Book Value</i>												
Opening Balance as of September 1	1,277,500	846,593	37,398,202	1,610,366	479,961	4,244,848	223,070	1,573,984	1,282,691	388,031	49,325,246	53,396,471
Closing Balance as of August 31	1,277,500	854,900	35,713,750	1,503,643	461,323	3,929,489	216,320	1,374,430	946,016	178,702	46,456,073	49,325,246
Change in Net Book Value	-	8,307	(1,684,452)	(106,723)	(18,638)	(315,359)	(6,750)	(199,554)	(336,675)	(209,329)	(2,869,173)	(4,071,225)
<i>Disposals</i>												
Historical Cost	-	-	-	-	-	-	-	-	1,906,053	-	1,906,053	952,426
Accumulated Amortization	-	-	-	-	-	-	-	-	1,906,053	-	1,906,053	949,393
Net Cost	-	-	-	-	-	-	-	-	-	-	-	3,033
Price of Sale	-	-	-	-	-	-	-	-	-	-	-	72,978
Gain (Loss) on Disposal	-	-	-	-	-	-	-	-	-	-	-	69,945

Sch C

Closing costs of leased tangible capital assets of \$1,239,055 (2023 - \$1,239,055) representing Computer Hardware and Audio Visual Equipment are included within the above amounts. Accumulated amortization of \$991,244 (2023 - \$743,433) has been recorded on these assets.

Buildings with a net book value of \$3,875,343 (2023 - \$3,875,343) include an asset retirement obligation for the removal and disposal of asbestos. (Note 8)

Northwest School Division No. 203
Schedule D: Non-Cash Items Included in Deficit
for the year ended August 31, 2024

	2024	2023
	\$	\$
Non-Cash Items Included in Deficit		
Amortization of Tangible Capital Assets (Schedule C)	4,234,601	4,749,121
Net Gain on Disposal of Tangible Capital Assets (Schedule C)	-	(69,945)
Total Non-Cash Items Included in Surplus / Deficit	4,234,601	4,679,176

Northwest School Division No. 203
Schedule E: Net Change in Non-Cash Operating Activities
for the year ended August 31, 2024

	2024	2023
	\$	\$
Net Change in Non-Cash Operating Activities		
Decrease (Increase) in Accounts Receivable	1,700,003	(152,266)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	388,305	(577,204)
Increase in Liability for Employee Future Benefits	25,000	75,898
Increase in Deferred Revenue	1,090,405	50,232
Increase in Inventory of Supplies Held for Consumption	(766)	(39,630)
(Increase) Decrease in Prepaid Expenses	(22,069)	291
Total Net Change in Non-Cash Operating Activities	3,180,878	(642,679)

Northwest School Division No. 203
Schedule F: Detail of Designated Assets
for the year ended August 31, 2024

	August 31 2023	Additions during the year	Reductions during the year	August 31 2024
	\$	\$	\$	\$
				(Note 13)
External Sources				
Contractual Agreements				
Michif - Language	170,676	300,000	243,416	227,260
MLTC - Aboriginal Resources	4,670	-	4,670	-
Total Contractual Agreements	175,346	300,000	248,086	227,260
Jointly Administered Funds				
School generated funds	1,089,506	31,276	-	1,120,782
Total Jointly Administered Funds	1,089,506	31,276	-	1,120,782
Ministry of Education				
PMR maintenance project allocations	2,203,879	1,476,000	1,351,244	2,328,635
Mental Health First Aid Training	7,956	10,000	10,580	7,376
Total Ministry of Education	2,211,835	1,486,000	1,361,824	2,336,011
Total Designated Assets	3,476,687	1,817,276	1,609,910	3,684,053

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

1. AUTHORITY AND PURPOSE

The school division operates under the authority of *The Education Act, 1995* of Saskatchewan as a corporation under the name of “The Board of Education of the Northwest School Division No. 203” and operates as “the Northwest School Division No. 203”. The school division provides education services to residents within its geographic region and is governed by an elected board of trustees. The school division is exempt from income tax and is a registered charity under the *Income Tax Act*.

2. SIGNIFICANT ACCOUNTING POLICIES

Significant aspects of the accounting policies adopted by the school division are as follows:

a) Basis of Accounting

These financial statements have been prepared in accordance with Canadian public sector accounting standards for other government organizations as established by the Public Sector Accounting Board (PSAB) and as published by the Chartered Professional Accountants of Canada (CPA Canada).

b) Measurement Uncertainty and the Use of Estimates

Canadian public sector accounting standards require management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year.

Measurement uncertainty that may be material to these financial statements exists for:

- the liability for employee future benefits of \$ 1,111,100 (2023 - \$ 1,086,100) because actual experience may differ significantly from actuarial estimations.
- useful lives of capital assets and related accumulated amortization of \$ 82,723,742 (2023 - \$ 80,395,194) because the actual useful lives of the capital assets may differ from their estimated economic lives.
- estimated undiscounted asset retirement obligation of \$1,350,681 (2023 - \$1,350,681) because actual expenses may differ significantly from valuation estimates.
- estimated accrued salaries of \$ 823,516 (2023 - \$0) related to anticipated future settlement of a provincial teacher collective bargaining agreement with retroactive application to September 1, 2023, because actual expense may differ significantly from estimates.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

While best estimates are used for reporting items subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

c) Financial Instruments

Financial instruments are any contracts that give rise to financial assets of one entity and financial liabilities or equity instruments of another entity. A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The school division recognizes a financial instrument when it becomes a party to the contractual provisions of a financial instrument. The financial assets and financial liabilities portray these rights and obligations in the financial statements. Financial instruments of the school division include cash and cash equivalents, accounts receivable, portfolio investments, accounts payable and accrued liabilities and long-term debt.

All financial instruments are measured at cost or amortized cost. Transaction costs are a component of the cost of financial instruments measured using cost or amortized cost. For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenues or expenses. Impairment losses such as write-downs or write-offs are reported in the statement of operations and accumulated surplus from operations.

Gains and losses on financial instruments, measured at cost or amortized cost, are recognized in the statement of operations and accumulated surplus from operations in the period the gain or loss occurs.

Remeasurement gains and losses have not been recognized by the school division in a statement of remeasurement gains and losses because it does not have financial instruments that give rise to material gains or losses.

d) Financial Assets

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations. Valuation allowances are used where considered necessary to reduce the amounts reported for financial assets to their net realizable value.

Cash and Cash Equivalents consist of cash, bank deposits and highly liquid investments with maturity terms of three months or less and held for the purpose of meeting short-term operating cash commitments rather than for investing purposes.

Accounts Receivable includes other receivables.

Other receivables are recorded at cost less valuation allowances. These allowances are recorded where collectability is considered doubtful.

Portfolio Investments consist of Guaranteed Investment Certificates and Co-op equity accounts. The school division values its portfolio investments in accordance with its policy for financial instruments, as described in Note 2 (c).

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

e) Non-Financial Assets

Non-financial assets are assets held for consumption in the provision of services. These assets do not normally provide resources to discharge the liabilities of the school division unless they are sold.

Tangible Capital Assets have useful lives extending beyond the accounting period, are used by the school division to provide services to the public and are not intended for sale in the ordinary course of operations.

Tangible capital assets are recorded at cost (or estimated cost when the actual cost is unknown) and include all costs directly attributable to the acquisition, design, construction, development, installation and betterment of the tangible capital asset. The school division does not capitalize interest incurred while a tangible capital asset is under construction.

The cost of depreciable tangible capital assets, net of any residual value, is amortized on a straight line basis over their estimated useful lives as follows:

Land improvements (pavement, fencing, lighting, etc.)	20 years
Buildings*	50 years
Buildings – short-term (portables, storage sheds, outbuildings, garages)	20 years
School buses	12 years
Other vehicles – passenger	5 years
Other vehicles – heavy (graders, 1 ton truck, etc.)	10 years
Furniture and equipment	10 years
Computer hardware and audio visual equipment	5 years
Computer software	5 years

*Buildings that include asbestos and are fully and/or nearly fully amortized have had their useful life reassessed and increased by 15-35 years.

Inventory of Supplies Held for Consumption consists of supplies held for consumption by the school division in the course of normal operations and are recorded at the lower of cost and replacement cost. Supplies held for consumption include facility supplies, transportation supplies as well as IT supplies.

Prepaid Expenses are prepaid amounts for goods or services which will provide economic benefits in one or more future periods. Prepaid expenses include insurance premiums, Saskatchewan School Boards Association membership fees and software licenses.

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

f) Liabilities

Liabilities are present obligations arising from transactions and events occurring prior to year-end, which will be satisfied in the future through the use of assets or another form of economic settlement.

Accounts Payable and Accrued Liabilities include accounts payable and accrued liabilities owing to third parties and employees for work performed, goods supplied and services rendered, but not yet paid, at the end of the fiscal period.

Asset Retirement Obligation (ARO) consists of buildings that contain asbestos and vermiculite. The school division recognizes the fair value of an ARO in the period in which it incurs a legal obligation associated with the retirement of a tangible capital asset. The estimated fair value of an ARO is capitalized as part of the related tangible capital asset and amortized on the same basis as the underlying asset. The school division does not utilize discounting in the measurement of its ARO. The uncertainty regarding the timing and ultimate amount to settle the ARO makes it unlikely that discounting would significantly improve the measurement of the ARO.

Long-Term Debt is comprised of capital loan with initial maturities of more than one year and are incurred for the purpose of financing capital expenses in accordance with the provisions of *The Education Act, 1995*.

Long-term debt also includes capital lease obligation where substantially all of the benefits and risks incident to ownership are transferred to the school division without necessarily transferring legal ownership. The amount of the lease liability recorded at the beginning of the lease term is the present value of the minimum lease payments, excluding the portion thereof relating to executory costs.

Liability for Employee Future Benefits represents post-employment and compensated absence benefits that accrue to the school division's employees. The cost of these benefits is recorded as the benefits are earned by employees. The liability relating to these benefits is actuarially determined using the projected benefit method pro-rated on service. Actuarial valuations are performed periodically using assumptions including discount rate, inflation, salary escalation, termination and retirement rates and mortality. An actuary extrapolates these valuations when a valuation is not done in the current fiscal year. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service life of the related employee groups.

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

g) Employee Pension Plans

Employees of the school division participate in the following pension plans:

Multi-Employer Defined Benefit Plans

The school division's employees participate in one of the following multi-employer defined benefit plans:

- i) Teachers participate in the Saskatchewan Teachers' Retirement Plan (STRP) or the Saskatchewan Teachers' Superannuation Plan (STSP). The school division's obligation for these plans is limited to collecting and remitting contributions of the employees at rates determined by the plans.
- ii) Other employees participate in the Municipal Employees' Pension Plan (MEPP). The plan is accounted for as a defined contribution plan whereby the school division's contributions are expensed when due.

h) Revenue Recognition

Revenues are recorded on the accrual basis. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, provided the amount to be received can be reasonably estimated and collection is reasonably assured.

The school division's sources of revenue include the following:

i) Government Transfers (Grants)

Grants from governments are considered to be government transfers. Government transfers are recognized as revenues when the transfer is authorized, all eligibility criteria have been met, except when, and to the extent, stipulations by the transferor give rise to an obligation that meets the definition of a liability. Transfers with stipulations that meet the definition of a liability are recorded as deferred revenue and recognized as revenue in the statement of operations and accumulated surplus from operations as the stipulation liabilities are settled.

ii) Fees and Services

Revenues from tuition fees and other fees and services are recognized in the year they are earned. Revenues from transactions with performance obligations, which are enforceable promises to provide specific goods or services to the specific payor in return for promised consideration, are recognized when (or as) the school division satisfies a performance obligation and control of the benefits associated with the goods and services have been passed to the payor. For each performance obligation, the school division determines whether the performance obligation is satisfied over a period of time or at a point in time. The school division will need to consider the effects of multiple performance obligations, variable consideration, the existence of significant

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

concessionary terms and non-cash considerations when determining the consideration to be received.

Revenues from transactions with no performance obligations are recognized when the school division has the authority to claim or retain an inflow of economic resources and has identified a past transaction or event that gives rise to an asset. For each transaction with no performance obligation, the school division recognizes revenue at its realizable value.

iii) Interest Income

Interest is recognized as revenue when it is earned.

iv) Other (Non-Government Transfer) Contributions

Unrestricted contributions are recognized as revenue in the year received or in the year the funds are committed to the school division if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are contributions for which the contributor has placed restrictions on the use of the resources. Externally restricted contributions are deferred until the resources are used for the purpose specified, at which time the contributions are recognized as revenue. In-kind contributions are recorded at their fair value when they are received.

i) Accounting Change

Effective September 1, 2023, the school division adopted the Public Sector Accounting Board's (PSAB) new standard for the recognition, measurement, and disclosure of revenue under PS 3400 Revenue. The new standard establishes when to recognize and how to measure revenue and provide the related financial statement presentation and disclosure requirements. Pursuant to these recommendations, the change was applied prospectively, and prior periods have not been restated. Previously, the school division recognized revenue as performance obligations were met. Under the new standard, revenue is differentiated between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions". There was no impact on the financial statements from the application of the new accounting recommendation.

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

3. PORTFOLIO INVESTMENTS

Portfolio investments are comprised of the following:

	2024	2023
Portfolio investments in the cost or amortized cost category:	<u>Cost</u>	<u>Cost</u>
GICs - A Craig - RBC 5 in 1 GIC - composed of 5 GICs with interest rates varying from 1.50 - 2.20%, maturities varying from February 2025 - 2029	\$ 85,250	\$ 85,250
Co-op Equity	116,701	108,920
Total portfolio investments reported at cost or amortized cost	201,951	194,170

4. EXPENSES BY FUNCTION AND ECONOMIC CLASSIFICATION

Function	Salaries & Benefits	Goods & Services	Debt Service	Amortization of TCA	2024 Actual	2023 Actual
Governance	\$ 94,910	\$ 215,058	\$ -	\$ -	\$ 309,968	\$ 288,675
Administration	2,705,362	355,872	-	218,595	3,279,829	3,308,967
Instruction	38,436,033	3,863,646	-	1,297,878	43,597,557	44,859,486
Plant Operation & Maintenance	2,741,044	5,301,916	-	1,886,747	9,929,707	11,698,814
Student Transportation	3,375,446	1,880,592	-	761,165	6,017,203	6,422,164
Tuition and Related Fees	-	722,238	-	-	722,238	706,514
School Generated Funds	-	1,719,127	-	-	1,719,127	2,018,581
Complementary Services	1,416,215	360,233	-	18,236	1,794,684	1,683,419
External Services	765,714	448,710	-	51,980	1,266,404	1,085,876
Other	-	61,221	241,684	-	302,905	241,748
TOTAL	\$ 49,534,724	\$ 14,928,613	\$ 241,684	\$ 4,234,601	\$ 68,939,622	\$72,314,244

5. EMPLOYEE FUTURE BENEFITS

The school division provides certain post-employment, compensated absence and termination benefits to its employees. These benefits include accumulating non-vested sick leave and retirement gratuity. The liability associated with these benefits is calculated as the present value of expected future payments pro-rated for service and is recorded as Liability for Employee Future Benefits in the statement of financial position. HUB International Limited, a firm of consulting actuaries, performed an actuarial valuation as at April 30, 2024 and extrapolated the results to estimate the Liability for Employee Future Benefits as at August 31, 2024.

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

Details of the employee future benefits are as follows:

	2024	2023
Long-term assumptions used:		
Discount rate at end of period (per annum)	4.00%	4.40%
Inflation and productivity rate - Teachers (excluding merit and promotion) (per annum)	2.50%	2.50%
Inflation and productivity rate - Non-Teachers (excluding merit and promotion) (per annum)	2.70%	3.00%
Expected average remaining service life (years)	11	13

Liability for Employee Future Benefits	2024	2023
Accrued Benefit Obligation - beginning of year	\$ 931,900	\$ 931,000
Current period service cost	64,400	66,000
Interest cost	41,900	38,500
Benefit payments	(89,300)	(41,300)
Actuarial (gains) losses	171,300	(62,900)
Plan amendments	-	600
Accrued Benefit Obligation - end of year	1,120,200	931,900
Unamortized net actuarial gains (losses)	(9,100)	154,200
Liability for Employee Future Benefits	\$ 1,111,100	\$ 1,086,100

Employee Future Benefits Expense	2024	2023
Current period service cost	\$ 64,400	\$ 66,000
Amortization of net actuarial (gain) loss	8,000	12,700
Benefit cost	72,400	78,700
Interest cost	41,900	38,500
Total Employee Future Benefits Expense	\$ 114,300	\$ 117,200

6. PENSION PLANS

Multi-Employer Defined Benefit Plans

Information on the multi-employer pension plans to which the school division contributes is as follows:

- i) **Saskatchewan Teachers' Retirement Plan (STRP) and Saskatchewan Teachers' Superannuation Plan (STSP)**

NORTHWEST SCHOOL DIVISION NO. 203
NOTES TO THE FINANCIAL STATEMENTS
As at August 31, 2024

The STRP and STSP provide retirement benefits based on length of service and pensionable earnings.

The STRP and STSP are funded by contributions by the participating employee members and the Government of Saskatchewan. The school division's obligation to the STRP and STSP is limited to collecting and remitting contributions of the employees at rates determined by the plans. Accordingly, these financial statements do not include any expense for employer contributions to these plans. Net pension assets or liabilities for these plans are not reflected in these financial statements as ultimate responsibility for retirement benefits rests with the Saskatchewan Teachers' Federation for the STRP and with the Government of Saskatchewan for the STSP.

Details of the contributions to these plans for the school division's employees are as follows:

	2024			2023
	STRP	STSP	TOTAL	TOTAL
Number of active School Division members	382	2	384	425
Member contribution rate (percentage of salary)	9.5% / 11.7%	6.05% / 7.85%	6.05% / 11.70%	6.05% / 11.70%
Member contributions for the year	\$ 2,859,043	\$ 8,568	\$ 2,867,611	\$ 3,055,130

ii) Municipal Employees' Pension Plan (MEPP)

The MEPP provides retirement benefits based on length of service and pensionable earnings. The MEPP is funded by employer and employee contributions at rates set by the Municipal Employees' Pension Commission.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. Any actuarially determined deficiency is the responsibility of the participating employers and employees which could affect future contribution rates and/or benefits.

The contributions to the MEPP by the participating employers are not segregated in separate accounts or restricted to provide benefits to the employees of a particular employer. As a result, individual employers are not able to identify their share of the underlying assets and liabilities, and the net pension assets or liabilities for this plan are not recognized in these financial statements. The plan is accounted for as a defined contribution plan whereby the school division's contributions are expensed when due.

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Details of the MEPP are as follows:

	2024	2023
Number of active School Division members	426	460
Member contribution rate (percentage of salary)	9.00%	9.00%
School Division contribution rate (percentage of salary)	9.00%	9.00%
Member contributions for the year	\$ 1,210,150	\$ 1,203,680
School Division contributions for the year	\$ 1,210,150	\$ 1,203,680
Actuarial extrapolation date	Dec-31-2023	Dec-31-2022
Plan Assets (in thousands)	\$ 3,602,822	\$ 3,275,495
Plan Liabilities (in thousands)	\$ 2,441,485	\$ 2,254,194
Plan Surplus (in thousands)	\$ 1,161,337	\$ 1,021,301

7. ACCOUNTS RECEIVABLE

All accounts receivable presented on the statement of financial position are net of any valuation allowances for doubtful accounts. Details of accounts receivable balances and allowances are as follows:

	2024			2023		
	Total Receivable	Valuation Allowance	Net of Allowance	Total Receivable	Valuation Allowance	Net of Allowance
First Nation Tuition Receivable	\$ 90,907	\$ -	\$ 90,907	\$ 1,790,604	\$ -	\$ 1,790,604
Other Receivables	294,014	-	294,014	294,320	-	294,320
Total Accounts Receivable	\$ 384,921	\$ -	\$ 384,921	\$2,084,924	\$ -	\$2,084,924

8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Details of accounts payable and accrued liabilities are as follows:

	2024	2023
Accrued Salaries and Benefits	\$ 702,858	\$ 82,522
Supplier Payments	1,446,246	1,675,796
Liability for Asset Retirement Obligation	1,350,681	1,350,681
Accrued Audit Fees	24,748	27,229
Total Accounts Payable and Accrued Liabilities	\$ 3,524,533	\$ 3,136,228

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9. LONG-TERM DEBT

Details of long-term debt are as follows:

		2024	2023
Capital Loan:	Innovation Credit Union		
	Date of Maturity: July 31, 2034	\$ 1,328,860	\$ 1,437,692
	Interest Rate: 5.63%		
	Term: 120 Months		
	Repayable in Monthly Blended Payments of \$14,599.36		
		1,328,860	1,437,692
<u>Other Long-Term Debt:</u>			
Capital Leases:	Dell Financial Services		
	Canada Corporation		54,590
	Date of Maturity: Jun 1, 2024	-	
	Rate Factor: 26.421%		
	Term: 4 Installments/years		
Repayable in Annual Payments of \$54,590			
	Dell Financial Services		
	Canada Corporation	-	101,975
	Date of Maturity: Sep 1, 2024		
	Rate Factor: 26.421%		
	Term: 4 Installments/years		
Repayable in Annual Payments of \$101,975			
	CISCO Systems Capital Co.	168,343	336,687
	Date of Maturity: Sep 1, 2025		
	Rate Factor: 26.421%		
	Term: 4 Installments/years		
	Repayable in Annual Payments of \$168,343.04		
	Lenovo-LBEL		
	Date of Maturity: Jul 1, 2028		
	Rate Factor: 23.497%		
	Term: 5 Installments/years	332,190	-
	Repayable in Annual Payments of \$97,568.75		
		500,533	493,252
Total Long-Term Debt		\$ 1,829,393	\$ 1,930,944

NORTHWEST SCHOOL DIVISION NO. 203
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Future principal and interest repayments over the next 5 years are estimated as follows:				
	Capital Leases	Capital Loan	Total	
2025	\$ 265,910	\$ 175,192	\$	441,102
2026	97,569	175,192		272,761
2027	97,569	175,192		272,761
2028	97,569	175,192		272,761
2029	-	175,192		175,192
Thereafter	-	861,189		861,189
Total	558,617	1,737,149	\$	2,295,766
Less: Interest and executory cost	58,084	408,289		466,373
Total future principal repayments	\$ 500,533	\$ 1,328,860	\$	1,829,393

Principal and interest payments on the long-term debt are as follows:					
	Capital Leases	Capital Loan	2024	2023	
Principal	\$ 407,956	\$ 108,832	\$ 516,788	\$	431,402
Interest	50,827	54,350	105,177		90,592
Total	\$ 458,783	\$ 163,182	\$ 621,965	\$	521,994

10. DEFERRED REVENUE

Details of deferred revenues are as follows:

	Balance as at August 31, 2023	Additions during the Year	Revenue recognized in the Year	Balance as at August 31, 2024
Capital projects:				
Hillmond Soil Remediation Capital Loan Revenue	\$ 4,609	\$ -	\$ -	\$ 4,609
Total capital projects deferred revenue	4,609	-	-	4,609
Non-Capital deferred revenue:				
Scholarships	187,817	26,943	20,296	194,464
Jordan's Principle	58,800	1,121,434	-	1,180,234
Tolko Nutrition Grant	-	10,132	-	10,132
Playground Fundraising	74,145	455	48,264	26,336
Total non-capital deferred revenue	320,762	1,158,965	68,560	1,411,167
Total Deferred Revenue	\$ 325,371	\$ 1,158,965	\$ 68,560	\$ 1,415,776

Hillmond Soil Remediation Capital Loan – Ministry prepayment

Jordan's Principle – Educational Assistant & Mental Health Therapy Sep24-Mar/25

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11. COMPLEMENTARY SERVICES

Complementary services represent those services and programs where the primary purpose is other than K-12 learning/learning support, but which have the specific objective of enhancing the school division's ability to successfully deliver its K-12 curriculum/learning programs.

Following is a summary of the revenues and expenses of the Complementary Services programs operated by the school division:

Summary of Complementary Services Revenues and Expenses, by Program	Pre-K Programs	Other Programs	2024	2023
Revenues:				
Operating Grants	\$ 899,013	\$ 535,306	\$ 1,434,319	\$ 1,307,116
Fees and Other Revenues	-	550	550	400
Total Revenues	899,013	535,856	1,434,869	1,307,516
Expenses:				
Salaries & Benefits	654,101	762,114	1,416,215	1,320,152
Instructional Aids	23,574	139,636	163,210	142,597
Supplies and Services	12,763	24,397	37,160	25,640
Non-Capital Equipment	9,871	13,489	23,360	35,075
Building Operating Expenses	1,540	28,367	29,907	44,368
Communications	621	1,935	2,556	2,332
Travel	780	5,221	6,001	4,702
Professional Development (Non-Salary Costs)	199	7,400	7,599	13,193
Student Related Expenses	4,205	85,223	89,428	74,894
Contracted Transportation & Allowances	-	1,012	1,012	1,382
Amortization of Tangible Capital Assets	-	18,236	18,236	19,084
Total Expenses	707,653	1,087,031	1,794,684	1,683,419
Excess (Deficiency) of Revenues over Expenses	\$ 191,360	\$ (551,175)	\$ (359,815)	\$ (375,903)

12. EXTERNAL SERVICES

External services represent those services and programs that are outside of the school division's learning/learning support and complementary programs. These services have no direct link to the delivery of the school division's K-12 programs nor do they directly enhance the school division's ability to deliver its K-12 programs.

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Following is a summary of the revenues and expenses of the External Services programs operated by the school division:

Summary of External Services Revenues and Expenses, by Program	Following Their Voices	Other Programs	2024	2023
Revenues:				
Operating Grants	\$ 233,207	\$ 867,140	\$ 1,100,347	\$ 1,329,514
Fees and Other Revenues	\$ -	-	14,000	-
Total Revenues	233,207	867,140	1,114,347	1,329,514
Expenses:				
Salaries & Benefits	249,000	516,714	765,714	564,312
Instructional Aids	97	-	97	132
Supplies and Services	54	368,253	368,307	355,686
Non-Capital Equipment	-	36,351	36,351	73,301
Building Operating Expenses	-	4,705	4,705	3,190
Communications	-	2,434	2,434	3,109
Travel	664	-	664	2,786
Professional Development	13,050	-	13,050	13,514
Student Related Expenses	666	14,459	15,125	2,871
Contracted Transportation & Allowances	-	7,977	7,977	8,233
Amortization of Tangible Capital Assets	-	51,980	51,980	58,742
Total Expenses	263,531	1,002,873	1,266,404	1,085,876
Excess (Deficiency) of Revenues over Expenses	\$ (30,324)	\$ (135,733)	\$ (152,057)	\$ 243,638

13. ACCUMULATED SURPLUS

Accumulated surplus represents the financial assets and non-financial assets of the school division less liabilities. This represents the accumulated balance of net surplus arising from the operations of the school division including school generated funds.

Certain amounts of the accumulated surplus, as approved by the board of education, have been designated for specific future purposes and are included in the accumulated surplus presented in the statement of financial position. The school division does not maintain separate bank accounts for designated assets.

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Details of accumulated surplus are as follows:

	August 31, 2023	Additions during the year	Reductions during the year	August 31, 2024
Invested in Tangible Capital Assets:				
Net Book Value of Tangible Capital Assets	\$ 49,325,246	\$ 1,365,428	\$ 4,234,601	\$ 46,456,073
Less: Liability for Asset Retirement Obligation	(1,350,681)	-	-	(1,350,681)
Less: Debt owing on Tangible Capital Assets	(1,930,944)	(415,237)	(516,788)	(1,829,393)
	<u>46,043,621</u>	<u>950,191</u>	<u>3,717,813</u>	<u>43,275,999</u>
Designated Assets (Schedule F)	<u>3,476,687</u>	<u>1,817,276</u>	<u>1,609,910</u>	<u>3,684,053</u>
Unrestricted Surplus (Deficit)	<u>(3,937,145)</u>	<u>-</u>	<u>948,876</u>	<u>(4,886,021)</u>
Total Accumulated Surplus	<u>\$ 45,583,163</u>	<u>\$ 2,767,467</u>	<u>\$ 6,276,599</u>	<u>\$ 42,074,031</u>

14. BUDGET FIGURES

The budget was approved by the board of education on June 20, 2023 and the Minister of Education on August 31, 2023.

15. CONTRACTUAL RIGHTS

Significant contractual rights of the school division are as follows:

The school division was awarded \$480,000 in education vouchers from the Canadian Microsoft Software Class Action Settlement due to having been a volume licensee between 1998 and 2010. As of August 31, 2024, \$ 26,026 in vouchers were redeemed leaving a remaining balance of \$453,974. All the education vouchers will expire by June 30, 2028.

16. CONTRACTUAL OBLIGATIONS

Operating lease obligations of the school division are as follows:

	Operating Leases		
	Gymnasium/ Parking Rental	Shop Rental	Total Operating
Future minimum lease payments:			
2025	\$ 30,029	\$ 26,761	\$ 56,790
2026	30,029	-	30,029
2027	30,029	-	30,029
2028	30,029	-	30,029
2029	30,029	-	30,029
Thereafter	30,029	-	30,029
Total Lease Obligations	\$ 180,174	\$ 26,761	\$ 206,935

Included in the table above is an obligation for an agreement for a shop rental for Transition school that expires August 31, 2024, this agreement is renewed on an annual basis.

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17. RISK MANAGEMENT

The school division is exposed to financial risks from its financial assets and liabilities. These risks include credit risk, liquidity risk and market risk (consisting of interest rate risk).

i) Credit Risk

Credit risk is the risk to the school division from potential non-payment of accounts receivable. The credit risk related to the school division's receivables from the provincial government, federal government and their agencies are considered to be minimal. For other receivables, the school division has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits in order to reduce its credit risk, as well as close monitoring of overdue accounts.

The school division does not have a significant exposure to any individual customer. Management reviews accounts receivable on a case by case basis to determine if a valuation allowance is necessary to reflect impairment in collectability.

The aging of other accounts receivable as at August 31, 2024, was:

August 31, 2024						
	Total	0-30 days	30-60 days	60-90 days	Over 90 days	
First Nation Tuition Receivables	\$ 90,907	\$ -	\$ -	\$ -	\$ 90,907	
Other Receivables	95,932	1,192	-	-	94,740	
Net Receivables	\$ 186,839	\$ 1,192	\$ -	\$ -	\$ 185,647	

Receivable amounts related to GST and PST are not applicable to credit risk, as these do not meet the definition of a financial instrument.

ii) Liquidity Risk

Liquidity risk is the risk that the school division will not be able to meet its financial obligations as they come due. The school division manages liquidity risk by maintaining adequate cash balances, budget practices, monitoring, and forecasting.

The following table sets out the contractual maturities of the school division's financial liabilities:

August 31, 2024					
	Total	Within 6 months	6 months to 1 year	1 to 5 years	> 5 years
Accounts payable and accrued liabilities	\$ 3,524,533	\$2,173,852	\$ -	\$ -	\$1,350,681
Long-term debt	1,829,393	207,286	207,286	621,858	792,963
Total	\$ 5,353,926	\$2,381,138	\$207,286	\$621,858	\$2,143,644

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iii) Market Risk

The school division is exposed to market risks with respect to interest rates, as follows:

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The school division's interest rate exposure relates to cash and cash equivalents and portfolio investments.

The school division also has an authorized bank line of credit of \$ 6,500,000 with interest payable monthly at a rate of prime less 0.75% per annum. Changes in the bank's prime rate can cause fluctuation in interest payments and cash flows. There was no balance outstanding on this credit facility as of August 31, 2024.

The school division minimizes these risks by:

- holding cash in an account at a Canadian bank, denominated in Canadian currency
- investing in GICs and term deposits for short terms at fixed interest rates
- managing cash flows to minimize utilization of its bank line of credit
- managing its interest rate risk on long-term debt through the exclusive use of fixed rate terms for its long-term debt