

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: September 11, 2025 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Boardroom / TEAMS

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meetings**
Regular Meeting – August 14, 2025
- 4. Delegation**
 - 4.1** SSBA
 - 4.2** Athletics Report – Brad Lejeune (TEAMS)
 - 4.3** Technology Report – Todd Forbes
- 5. Discussion / Decision Items**
 - 5.1** October Meeting Date
 - 5.2** November Meeting Date
 - 5.3** Annual Work Plan
 - 5.4** Lieutenant Governor's Award
 - 5.5** Policy 7
 - 5.6** Policy 4
 - 5.7** SSBA Bylaws
 - 5.8** Financial Reports - August
- 6. Information Items**
 - 6.1** Enrolment Numbers
 - 6.2** Budget Approval
 - 6.3** Outdoor Air Quality AP

- 6.4 Director's Report (separate attachment)
- 6.5 Board Chair's Report
- 6.6 Celebrations
- 6.7 Calendar

7. Closed Session

- 7.1 HR Report
- 7.2 Sector Update
- 7.3 Transportation Committee Update
- 7.4 Professional Development Committee Update
- 7.5 Capital Update
- 7.6 Correspondence
- 7.7 Board Round Table

8. Information on Emergent Items for Next Agenda

October

Regular Board Meeting Agenda Items

- Approve resolutions for Saskatchewan School Boards Association Annual Convention
- School Enrollments Final
- Appoint Voting Delegates and allocate votes for the SSBA Convention

November

Regular Board Meeting Agenda Items

- Organizational Meeting: Elect Board Chair, Vice-Chair, Committee appointments, dates of regular Board meetings for the year
- Set Parameters for next School Year Calendar
- Review and approve Annual Report
- SSBA Fall Assembly
- Transportation Report

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF
THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, AUGUST 14,
2025, AT 1:00 P.M. IN THE BOARD OFFICE AT MEADOW LAKE,
SASKATCHEWAN

Members Present: Barb Seymour, Chair
Travis Neufeld, Kim Russell, Amanda McGowan, Rick Starnes,
Laurel Pauls, Kristen McGowan, Vaughn Bellin, Dr. James Mckee

Members Absent: Patricia Main, Vice-Chair
Davin Hildebrand, Deputy Director of Education
Cheyenne Ludwig

In Attendance: Jennifer Williamson, CEO
Michelle Pickett, CFO
Dawn Paylor, Superintendent of Learning
Cheryl Treptow, Superintendent of Learning
Jennifer Dorval, Superintendent of Student Services
Kaitlin Harman, Communications Officer

Agenda 25-088	Vaughn Bellin	That the agenda be adopted as amended.	CARRIED
Minutes 25-089	Kristen McGowan	That the minutes of the June 12, 2025, regular meeting be approved as presented.	CARRIED
Minutes 25-090	Travis Neufeld	That the minutes of the June 27, 2025, special meeting be approved as presented.	CARRIED
Delegation		The Board met with the external auditor, Liam Pollard, representing Vantage LLP, to discuss the upcoming 2024-2025 fiscal year audit.	
Delegation		The Board met with Dawn Paylor and Cheryl Treptow, Superintendents of Learning, for a report on division goals update.	
Destruction of Records 25-091	Amanda McGowan	That approval is provided to destroy the records presented as per the Saskatchewan Records Retention and Disposal Guide.	CARRIED
CUPE Agreement 25-092	Vaughn Bellin	That the 2024-2027 CUPE Agreement between the Northwest School Division #203 and CUPE Local #4797 be accepted as presented.	CARRIED
Finance Statement	Travis Neufeld	That the Financial Report for the period ending June 30, 2025, be approved as presented.	

25-093			CARRIED
Finance Statement 25-094	Laurel Pauls	That the Financial Report for the period ending July 31, 2025, be approved as presented.	CARRIED
Committee of the Whole 25-095	Barb Seymour	That we enter a Committee of the Whole.	CARRIED
Report from the Committee of the Whole 25-096	Barb Seymour	That we rise and report from the Committee of the Whole. The Committee reported on Education Sector arising issues, personnel, and committee reports.	CARRIED
Emergent Items		1. SSBA Resolutions and Bylaw Amendments 2. Lieutenant Governor's Award 3. MLA Advocacy 4. Technology Department Report 5. Athletics Association Report 6. 2025-2026 School enrolment report	
Adjournment 25-097	Amanda McGowan	That we adjourn.	CARRIED Time: 4:17 p.m.

Barb Seymour, Chair

Michelle Pickett, Chief Financial Officer