

NORTHWEST SCHOOL DIVISION #203



Expense Voucher Elders / Knowledge Keepers Program

Date(s): _____ School: _____

Name of Elder or
Knowledge Keeper: _____

Mailing Address: _____

Event Description:		
Travel @	\$0.5724 x _____ km	\$
Meals - Per Diem	Breakfast (B) = \$15.00 x _____	\$
	Supper (S) = \$30.00 x _____	\$
*Lunch to be provided by the school		
Honorarium (H) = \$200/full day or \$ 100/half day		\$
Supplies for use with student projects - receipt(s) required		\$
TOTAL		\$

**Signature of Elder
or Knowledge Keeper:** _____

Principal's Signature: _____

Superintendent's Signature: _____

School Use: Schoolcash: Category - Reimbursement from Decentralized Decentralized Account – CS spec prog ELDERS G/L Code – E-Reimbursements (Note: Use this expense form as back up for your Reimbursement Requisition Form)
Office use only: 1-2-12-170-362-203-170-P012