

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY,  
NOVEMBER 25, 2025, AT 10:37 A.M. IN THE BOARD OFFICE AT MEADOW  
LAKE, SASKATCHEWAN

Members Present: Travis Neufeld, Kristen McGowan, Kim Russell,  
Amanda McGowan, Rick Starnes, Cheyenne Ludwig,  
Laurel Pauls, Vaughn Bellin, Barb Seymour,  
Dr. James McKee, Patricia Main

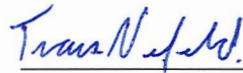
Members Absent: N/A

In Attendance: Jennifer Williamson, CEO  
Michelle Pickett, CFO  
Davin Hildebrand, Deputy Director of Education  
Dawn Paylor, Superintendent of Learning  
Cheryl Treptow, Superintendent of Learning  
Jennifer Dorval, Superintendent of Student Services  
Kaitlin Harman, Communications Officer

Agenda 26-131	Vaughn Bellin	That the agenda be adopted as amended.	CARRIED
Minutes 26-132	Kim Russell	That the minutes of the October 16, 2025, regular meeting be approved as presented.	CARRIED
Delegation		The Board heard from Virginia Calvert, Supervisor of Transportation, regarding updates on yard service, items allowed on the bus, vacant routes, and recruitment.	
Delegation		The Board heard from Cheryl Treptow, Superintendent of Learning, regarding Classroom Complexity Teachers.	
Delegation		The Board heard a presentation from Derek Sieben, External Auditor from Vantage CPA, regarding the 2024-2025 draft Audited Financial Statements. – via TEAMS	
		Patricia Main left the meeting	
Annual Report 26-133	Barb Seymour	That the 2024-2025 Annual Report for the Northwest School Division #203 be accepted and submitted to the Ministry of Education pending format approval and any significant changes.	CARRIED
Audited Financial Statements 26-134	Vaughn Bellin	That the draft Audited Financial Statements for 2024-2025 be accepted and submitted to the Provincial Comptroller and the Ministry of Education pending format approval and any significant changes.	CARRIED
December Meeting Location 26-135	Vaughn Bellin	Motion to approve holding the December meeting in the Meadow Lake Office.	CARRIED
Policy 3 & Appendix 26-136	Amanda McGowan	Motion to approve the final version of Policy 3.	CARRIED
Policy 11 26-137	Kim Russell	Motion to approve the final version of Policy 11.	CARRIED
PMR Plan Amendment 26-138	Kristen McGowan	That the proposed Preventative Maintenance and Renewal (PMR) plan amendment for a total cost of \$17,000 be approved and submitted to the Ministry of Education.	CARRIED

Accessibility Plan 26-139	Kim Russell	Motion to approve accessibility plan.	CARRIED
Makwa Agreement 26-140	Kristen McGowan	That the Makwa Sahgaiehcan Education Services Agreement be approved.	CARRIED
December Office Hours 26-141	Rick Starnes	That the board approve closing the offices from December 25 <sup>th</sup> , 2025, until January 4, 2026, inclusive.	
Finance Statement 26-142	Cheyenne Ludwig	That the Financial Report for the period ending October 31, 2025, be approved as presented.	CARRIED
		Barb Seymour left the meeting	
Committee of the Whole 26-143	Kristen McGowan	That we enter a Committee of the Whole.	CARRIED
Report from the Committee of the Whole 26-144	Kim Russell	That we rise and report from the Committee of the Whole.  The Committee reported on Education Sector arising issues, personnel, and committee reports.	CARRIED
Future Items		<ol style="list-style-type: none"> <li>1. MLA Linkage</li> <li>2. Risk Management (ERM)</li> <li>3. Policy 12 to January</li> <li>4. LAFOIP</li> <li>5. AP updates</li> <li>6. SCC</li> <li>7. Strategic Planning/Policy Review/Planning Time</li> </ol>	
Adjournment 26-145	Laurel Pauls	That we adjourn.	CARRIED

Time: 4:31 p.m.

  
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 Travis Neufeld, Chair

  
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 Michelle Pickett, Chief Financial Officer