

FALL 2020 SCHOOL RE-OPEN PLAN

Jonas Samson Middle School Reopen Plan



The NWSD strategic plan serves as the foundation through which we engage with students, parents, and our community. Our students' wellbeing, ability to persevere, and engage in high quality learning opportunities has never been more important. The curriculum continues to be our focus and our professional practice targets continue to be found within our Learning Improvement Plan under the umbrella of being a Following Their Voices school. These have not changed. The context in which they are actualized has changed and we need to take this opportunity to reflect, revision, and reimagine our work within a more blended learning environment.

INTRODUCTION

On June 9, 2020, the Government of Saskatchewan announced that “Saskatchewan prekindergarten to grade 12 schools will resume in-classroom learning for the upcoming school year.” Additionally, the news release states:

“The Government of Saskatchewan’s priority continues to be the health and safety of students, staff, and caregivers. The Chief Medical Health Officer will continue providing advice and recommendations as the planning and implementation process takes place.”

Further:

“While a return to the classroom in the fall is the scenario being planned for, there will be contingency plans in place in the event that there becomes an elevated transmission risk, and in-class learning cannot resume as planned, either regionally or provincially.”

Return to in-school learning will comply with the [Re-Open Saskatchewan Plan](#), that outlines detailed safety guidelines and procedures. Recent events have allowed us to reflect on and learn more about how to meet the needs of our students. This has provided us with an opportunity to strengthen our ability to create learning experiences that inspire all students to reach their potential. Please note that staff are expected to be physically present in school buildings, even for the provision of online learning. All students are also required to participate in the learning program regardless of whether the instruction is face-to-face or through online programming.

‘Normal’ Return to School - Level 1

School: JSMS						
Functional Area (School Operations, Curriculum, Facilities, etc)	Action Items	Deliverables	Staff Lead, Staff Involved	Resources Needed:	Start Date:	Completion Date:
Occupational Health and Safety (Safety for Students and Staff)						
	COVID-19 INFORMATION ON PREVENTIVE ACTIONS	COVID-19 is a virus that spreads through close person-to-person contact. The infection transmits via coughing and sneezing (droplet transmission). It can also be spread by touching surfaces with the virus on it and then touching your mouth, nose, or eyes before washing your hands.	School staff	Masks Soap Hand sanitizer AP 162	August	June

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Symptoms of COVID-19 are like other respiratory illnesses, including the flu and common cold. Symptoms of COVID-19 can be found at the following link.</p> <p>As a respiratory illness, the best method to protect yourself against COVID-19 is to practice everyday preventive actions, including:</p> <ul style="list-style-type: none"> • Masks will be required for staff and students in Grades 4 to 12 where physical distancing is not possible every day. • Practice proper cough and sneezing etiquette (into a tissue or the bend of your elbow) • Wash your hands often with soap and water; if soap and water are not available, use an alcohol-based hand sanitizer • Avoid touching your eyes, nose, and mouth with unwashed hands • Families and Staff will be provided with a self-assessment guide to review at home every morning prior to school. Students and staff experiencing any symptoms must stay home. • Clean and disinfect your home regularly • Maintain safe food practices • Avoid close contact with people who are sick • Avoid unnecessary travel to affected areas; and • Avoid large crowds and practice physical distancing (do not shake hands, hug or kiss) 				
	<p>CONTROL ACCESS</p>	<p>No outside user groups</p> <p>If parents or guardians must enter the school during arrival and departure times, they will be required to fill out an on-line form, sanitize and wear a mask before entering the building. The form can be filled out online ahead of the visit or by accessing the QR code posted at the entry door of the school. This form will note their entry and exit time and confirm they are in good health. These forms will be used if a contact tracing investigation is necessary. In the</p>	<p>Admin OH&S Committee Wellness Coordinator Staff</p>	<p>Signage Communicate</p>	<p>September 2020</p>	<p>June</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		school, parents and caregivers should maintain physical distance from staff and other students and should practice diligent hand hygiene.				
	STAFF TRAINING	Meet with staff to outline/teach safety guidelines, protocols, or procedures	admin		August 2020	Ongoing
	SYSTEM EVALUATION	Meet with staff once a week to listen, address, mitigate concerns	Admin staff		August 2020	Ongoing
	CONTROL TRAFFIC FLOW	Signage in hallways (standardized) Floor Markings Plexiglass barrier for the secretary and library technician have been installed.	Staff Division personnel	Directional Signage	August 2020	Ongoing
	HYGIENE	Proper hand hygiene is a key element to reducing the spread of illness. Students will be taught and expected to follow proper hand hygiene. This includes washing hands with soap and water for at least 20 seconds and the frequent use of hand sanitizer. Visual instructions for proper hand washing will be displayed beside every sink. Hand sanitizer will be available in all rooms, at all entrances and at the office. <ul style="list-style-type: none"> • Students are encouraged to bring their own bottle of hand sanitizer. • There will be numerous prompts to wash hands or use hand sanitizer throughout the day, such as when first entering the building, entering the classroom, or immediately before and after recess. 	Division personnel Staff admin	Hand Sanitizer Stations Soap and paper towel	August	Ongoing
	MASKS AND EYE PROTECTION	According to the NWSD, the use of masks is required for staff and students in schools from grade 4 to grade 12. Since some people carrying COVID-19 do not exhibit	Division Admin Staff	Masks Eye Protection	August 2020	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>symptoms, the following measures will be implemented to protect other people from spreading the illness.</p> <ul style="list-style-type: none"> • Masks will be required for staff and students in Grades 4 to 12 where physical distancing is not possible every day. • Students will be provided with 2 reusable mask by the school division. Parents are encouraged to provide additional reusable masks for their children. • Disposable masks will be provided, too. • All visitors/guests are required to wear a mask in the school. • Staff members will be provided with a reusable mask and face shield and are encouraged to wear personal protective equipment when physical distancing is not achievable. Staff members may also choose to use their own mask. • Masks and/or face shields must be used when in close contact with a sick student or staff member. • Medical information is required by a doctor to indicate the medical reason for not wearing a mask or shield. 				
	<p>STAFF RESPONSIBILITIES FOR SANITATION</p>	<p>Administration: Ensure disinfection procedure is followed.</p> <p>Teachers and Support Staff:</p> <ul style="list-style-type: none"> • Disinfect any technology after use that others may come in contact with: <ul style="list-style-type: none"> o Photocopier o Staff room appliances o Telephones • Assisting and supervising any disinfection performed by student within a classroom: <ul style="list-style-type: none"> o Computer keyboards 	<p>Staff Custodial staff</p>	<p>Cleaning supplies</p>	<p>August 2020</p>	<p>June</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none">o laptopso Student workstationso Toys after useo Student desks after snacks or lunches• Inform caretakers when low on disinfectant in the classrooms• All keyboards and mouse used in computer labs must be disinfected <p>Caretaking Staff:</p> <p>Sanitization of touchpoints in schools will take place multiple times a day:</p> <ul style="list-style-type: none">o Immediately after school beginso Immediately after recess beginso Immediately after luncho End of day when everyone has left• Disinfecting of main push/pull points in hallways and entrances to be completed <ul style="list-style-type: none">o Doorknobso Crash barso Light switcheso Hand sanitizer stationso Push plateso Handrails• Washrooms o Counter/vanity topso Tapso Flush valveso Paper towel dispenserso Soap dispensers			
--	--	---	--	--	--

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none"> o Cubicle locking mechanisms • Classrooms o Light switches o Interior doorknobs o Pencil sharpeners o Taps, sinks, countertops <p>Caretaking staff are to ensure that all paper products, soap, and hand sanitizer dispensers are always filled by checking them regularly. Spray bottles must be filled when needed. The building operator must be sure that the school is well stocked with soap, disinfectant, paper towel, and disposable gloves. Regular inventory must be taken, and supplies ordered in a timely fashion.</p>				
	SELF-ISOLATION AND SELF-MONITORING	<p><i>Self-monitoring</i> is paying attention to your health and identifying any symptoms of illness. The Government of Saskatchewan recommends everyone to self-monitor. If you begin displaying symptoms, you should self-isolate and contact HealthLine 811 for directions for testing.</p> <p><i>Self-isolation</i> is required if you have been diagnosed for COVID-19, or recently returned from travelling internationally. If you are experiencing cold or flu like symptoms, contact HealthLine 811. You may be told to self-isolate, which means stay at home until you receive the results of your test. You are also asked to continue to monitor yourself for symptoms, avoid all contact with others, and follow local public health authority advice. If you have COVID-19, you must isolate until you have medical confirmation that you are illness-free.</p>	Staff Students		August	June
School Operations						
	FIRST DAYS OF SCHOOL	<p>We have identified 2 days during the week of September 8-14, 2020 as transition days to introduce new routines, procedures, and a positive start to the school year. The first day of school is September 8 with a staggered start. Students will be divided alphabetically on those days to reduce the number in the classrooms. Classroom</p>	Staff		September	Sept

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>teachers will contact families in the week of August 25-28 to confirm start days for their students.</p> <ul style="list-style-type: none"> • Sept. 8 – Families with last names A-L attend • Sept. 9 – Families with last names M-Z attend • Sept. 10-11 – Full capacity programming commences. <p>While the first day of school has changed, there are no planned changes to the rest of the approved calendar for the 2020-2021 school year. September 8th will be Day 5 of the 6 day cycle, and we will continue on from there.</p>				
	STUDENT GROUPING (COHORTS/HOMEROOMS)	<p>As much as possible, student groups will remain consistent in the school to limit the number of student interactions during the school day. This will also assist public health officials in their efforts to trace contacts and contain an outbreak. JSMS cohort students in homerooms. The homeroom model has always supported:</p> <ul style="list-style-type: none"> • Students and teachers have fewer interactions and transitions. • Extended interactions between multiple groups of students will be reduced. • Breaks will be staggered and coordinated. • If it is necessary to return to online learning or move to a hybrid approach, students and teachers will be responsible for their homeroom. 	Admin		Aug	June
	ARRIVAL AND DEPARTURE TO SCHOOL	<p>Parents and caregivers are asked to transport their own children when possible. Picking up and dropping off students outside of the building is encouraged, unless there is a need for the parent or caregiver to enter the school.</p> <p>We want students to arrive at school between 8:45 - 9 am. They will enter the school through their assigned door, drop off their stuff in their locker, and go to their homeroom.</p> <p>Greetings</p> <ul style="list-style-type: none"> • no handshakes or high fives or hugs 	Staff		Aug	June

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>JSMS will have separate entrances for different homerooms. There will be a muster point where each homeroom waits before entering the school in a safe, social distancing, and orderly manner (line markers on the ground). There will be a sanitation station at the door which students will use to disinfect their hands as they enter the school. Proper signage will be at all exit/entry points.</p> <ul style="list-style-type: none"> • Grade 5 – West wing door (by playground) - 3 homerooms • Grade 6 – North door (by garden) - 3 homerooms • Grade 7 – Bus lane door - 4 homerooms • Grade 8 – East Wing door - 3 homerooms <p>JSMS will facilitate departure by having designated muster points for staggered exit. This will be evaluated throughout the fall.</p>				
	<p>NOON RECESS</p>	<p>To promote social distancing and to limit contact between cohorts the students will follow this schedule at lunch. This will be evaluated over time and modified as required.</p> <p>Outdoor play structures are not sanitized, therefore hand hygiene after using these structures is essential.</p> <p>12:05 - 12:20</p> <p>5.1, 6.1, 7.1, 8.1 - eat in rooms 5.2, 6.2, 7.2, 8.2 - eat in rooms FI 5/6, 7.3, 8.3, FI 7/8 - outside</p> <p>12:22- 12:37</p> <p>5.1, 6.1, 7.1, 8.1 - recess 5.2, 6.2, 7.2, 8.2 - activity in room FI 5/6, 7.3, 8.3, FI 7/8 - eat in room</p> <p>12:40-12:50</p>	<p>Staff</p>		<p>Sept</p>	<p>Ongoing</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		5.1, 6.1, 7.1, 8.1 - activity in room 5.2, 6.2, 7.2, 8.2 - recess FI 5/6, 7.3, 8.3, FI 7/8 - activity in room				
	SUPERVISION	Ensure supervision of students according to health guidelines. Refer to Saskatchewan Re-Open Plan	Staff	Signage Personnel for supervision	August	Ongoing
	STUDENT AND STAFF MOVEMENT THROUGH THE SCHOOL	<p>Limit movement of students</p> <ul style="list-style-type: none"> Stagger breaks - released by teachers <ul style="list-style-type: none"> specific entry and exit (see above) Hand sanitize upon re-entry Students muster at designated point before coming back into school. Sanitize hands upon re-entering school Visual instructions for proper hand washing will be displayed by every sink. Social distancing decals will be placed where necessary. Teachers will move from classrooms, not students (where feasible) PAA – Students go to H. Ec., Shop, and Robotics 	Staff		August	Ongoing
	STUDENT ACCESS TO WATER	<ul style="list-style-type: none"> Water bottle filling stations are in our school. Water fountains have been temporarily disabled. Students are asked to bring a reusable water bottle filled from home to school every day. This water bottle is for personal use and must not be shared with others. 	Staff Parents	Water bottle filling stations	August	June
	WASHROOM PROTOCOLS	<ul style="list-style-type: none"> Only 1 student in a washroom at a time. Washrooms will be assigned to groups or classes of students. Increased cleaning and sanitization will occur in all washrooms. Visual instructions for proper hand washing will be displayed by every sink. Change rooms represent a challenge for supervision so they will be closed and students won't change for PE. For students requiring enhanced privacy the student services bathroom will be open temporarily on a case by case basis. 	Staff and students		September	June

FALL 2020 SCHOOL RE-OPEN PLAN



	RECESS BREAKS	<ul style="list-style-type: none"> • Each grade has a specific entry/exit door • Students will leave/enter at staggered times. Teachers will determine when their homeroom will have recess. • Limited homerooms can be outside at a time. • Different homerooms cannot interact with each other. This is to ensure that contact tracing occurs effectively. • Grades will have assigned outdoor spaces. • Hand sanitization as they re-enter school • We will constantly evaluate this process as the year progresses and seasons change. 	Staff	Recess Supervisors	Sept	Ongoing
	STUDENT REGISTRATION	Student registrations will be accepted in person, online, or by phone. If a family requires a meeting or a face to face conversation, they should contact their school to set up a meeting. Only one parent at a time in the school.	Admin	Forms	August	June
	CONTROL ACCESS	<p>No outside user groups</p> <p>If parents or guardians must enter the school during arrival and departure times, they will be required to fill out an on-line form, sanitize and wear a mask before entering the building. The form can be filled out online ahead of the visit or by accessing the QR code posted at the entry door of the school. This form will note their entry and exit time and confirm they are in good health. These forms will be used if a contact tracing investigation is necessary. In the school, parents and caregivers should maintain physical distance from staff and other students and should practice diligent hand hygiene.</p> <p>Separate entrances for each grade</p> <ul style="list-style-type: none"> • Grade 5.1, 5.2, 6.3 – West wing door • Grade FI 5/6, 6.1, 6.2 – North door • Grade FI 7/8, 7.1, 7.2, 7.3 – Bus lane door • Grade 8.1, 8.2, 8.3 – East Wing door 	Admin	Masks Questionnaire Hand sanitizer	August	June
	ASSEMBLIES	<ul style="list-style-type: none"> • Assemblies and gatherings will be limited to class groups. 	Admin Staff		September	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none"> • Large assemblies/meetings will occur virtually to limit interactions of students. • If gatherings (meetings) occur, they will access large open spaces (i.e. gyms, outside) to allow for appropriate physical distancing. 			
	CLASSROOM CONSIDERATIONS	In the Government of Saskatchewan's Primary and Secondary Educational Institution Guidelines , schools are not required to meet a specific physical distance between individuals. With students – especially young children – maintaining physical distance is challenging. The school division's focus will be on limiting physical contact between students and use of shared materials used in day-to-day learning.	Admin		
	CLASSROOM SETUP	<ul style="list-style-type: none"> • Unnecessary furniture will be removed from classrooms to provide greater space between students and encourage new methods of interacting to avoid close contact. • When possible, students should be arranged so they are not facing each other (e.g. arranged in rows rather than in small groups of four or a semi-circle). • Area rugs and soft furnishings that cannot be easily cleaned and disinfected must be removed. • Every room will have a hand sanitation station. Students will be instructed on how to clean hands. 	Admin Staff	August	Ongoing
	LIMITING SHARED MATERIALS	<ul style="list-style-type: none"> • All students will be responsible for their own school supplies. Sharing of student personal supplies such as electronic devices, writing instruments, supplies, and food will not be allowed. • Computer labs and laptops will be designated. Gr. 5 – two carts; Gr. 6 – two carts; Gr. 7 – lab 27; Gr. 8 – lab 14 • Students will be assigned the same computer or laptop every time. Hand sanitation before and after use will be important. • Learning materials that are shared amongst students during classroom lessons will be reduced and sanitized. Items that cannot be easily cleaned and disinfected will not be used. No stuffed toys or porous items will be permitted. 	Staff Students	August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



	<p>ACTIVITIES AND INTERACTIONS</p>	<ul style="list-style-type: none"> • Staff members will be encouraging students to limit physical contact and will be modeling new ways to interact using games that include basic principles such as ‘two-arm lengths apart’ and avoid close greetings like hugs or handshakes. Encourage physically distant greetings such as air-fives and waves. • Classroom activities will be planned that avoid physical contact or the close gathering of students. Avoid activities that require clustering around an item or small area. • At this time field trips requiring the use of buses or requiring vehicle use will not be permitted. • Physical Education classes will be outside as much as possible. Hand sanitation before and after class. Indoor classes will not have activities that allow physical contact. 	<p>Staff</p>		<p>August</p>	<p>Ongoing</p>
	<p>LOCKERS</p>	<p>In order to limit crowding and support cleaning, students are asked to bring what they need for the day packed in their backpack.</p> <p>Each homeroom will be sub-divided into locker groups. Dismiss students to lockers one group at a time.</p> <p>In the morning they will place their items inside the locker (jackets, food, cell phone, etc.). Their school supplies will be kept in the classroom in a designated area (bucket). Students can use backpacks if they want.</p>	<p>Admin Staff</p>		<p>August</p>	<p>Ongoing</p>
	<p>ONLINE LEARNING FOR STUDENTS (5-8)</p>	<p>Students do not have to come to school to receive instruction. Parents can choose to have their children work at home and receive distance learning. They are to contact the school if they want distance learning for their children.</p>	<p>Admin</p>		<p>August</p>	<p>Ongoing</p>
	<p>CONSIDERATIONS FOR STUDENTS IN SPECIAL EDUCATION PROGRAMS</p>	<p>Special education classrooms will require enhanced cleaning and sanitization and staff in these programs will be asked to contact each family to determine if any additional restrictions are needed (that can be accommodated within current Ministry guidelines). Use of personal protective equipment (PPE) (masks, face shields, gloves) is highly recommended in these classrooms and is</p>	<p>SSST</p>		<p>August</p>	<p>Ongoing</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		required for staff members providing personal care to students. Staff will be trained on all individual student plans, as well as general sanitizing and cleaning needs.				
	PHYSICAL EDUCATION	<ul style="list-style-type: none"> • No changing • No mixing of cohorts • PE outside until weather turns inclement • Proper hand hygiene before and after use • Clean equipment after use 	Staff		August	Ongoing
	PAA	<ul style="list-style-type: none"> • Divide each class into two groups, not four • Cleaning disinfected after each use • Hand sanitize before and after use • Clean equipment after use 	Staff		August	Ongoing
	FOOD AND NUTRITION PROGRAMS	<p>FOOD BROUGHT FROM HOME:</p> <ul style="list-style-type: none"> • Parents/guardians will be asked to have student food provided in clean containers with their own utensils. • Food must not be shared with other students and should be stored with the student's belongings. • Students must not share utensils, dishes, and water bottles or drink containers. • No microwaves will be used due to common touch point. <p>CLASSROOM MEALS AND SNACKS:</p> <ul style="list-style-type: none"> • Students are encouraged to go home for lunch when possible. • Students staying at school over the lunch break must eat in their classrooms at their desk. 	Staff		August	Ongoing
	FOOD SERVICE PROGRAMS (BREAKFAST PROGRAMS, LUNCH AND NUTRITION PROGRAMS)	<ul style="list-style-type: none"> • Food service must follow the Saskatchewan Health restaurant guidelines. • Students are not allowed to participate in food prep and No sharing of food or drinks. • No microwaves to reduce contact points. 	Staff		August	June

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none"> • Food preparation areas remain closed to non-designated students, staff, or visitors. • Breakfast Program – Will be offered in the morning. Smaller menu (Drink and granola bar or muffin) • Will not use self-serve buffets. Instead, switch to pre-packaged meals or meals served by staff. • Highly recommend online purchase of punch passes for lunches (SchoolCash). • School-supplied food should be delivered directly to the classroom. • Utensils should be used to serve food items. Reusable utensils must be cleaned and sanitized after each use. • Dispense cutlery, napkins, and other items to students rather than allowing them to pick up their own items. • Students are not allowed to participate in food preparation for any nutrition program unless the students are participating in Commercial Cooking and/or Food Studies. • Practical and Applied Arts Food Studies programs will continue to be offered. Within the context of Food Studies, students learn about safety and sanitation in the preparation and storage of food, and Commercial Cooking may involve students participating in the preparation and service of the school cafeteria. The precautions taken must follow the direction of the Chief Medical Health Officer and Re-Open Saskatchewan, including the Restaurant and Licensed Establishments Guidelines as applicable for their facility. • Any food contact surfaces, including water fountains/dispensing equipment, must be disinfected with a product safe for food surfaces or immediately rinsed following disinfection. • Garbage bins should be emptied frequently. 				
	<p>IF A STUDENT IS SICK</p>	<p>If a student is experiencing cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat,</p>	<p>Staff</p>	<p>AP 162</p>	<p>August</p>	<p>Ongoing</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing), they must not attend school. Parents/caregivers should contact HealthLine 811 for direction. If the student is referred for testing, they must remain home and self-isolate until they have received their results and direction from the health authority.</p> <p>Administrative Procedure 162 Appendix A (SHA flow chart) will be followed by all schools in the division.</p>				
	IF A STUDENT BECOMES SICK AT SCHOOL	<p>If a student or staff member is showing symptoms:</p> <p>A) They will be isolated in the sick room and provided with a mask until they can be picked up. A parent or guardian will be contacted immediately.</p> <p>B) Students must be supervised in this area. PPE must be worn by staff.</p> <p>C) After the student/staff member has been picked up, the space will be cleaned and sanitized.</p> <p>D) Once the student leaves, staff must wash their hands and ensure all areas that the sick student touched are cleaned and disinfected. Items that cannot be cleaned and disinfected should be removed from the area and stored in a sealed container for a minimum of three days.</p> <p>E) All staff must self-monitor for symptoms and use the online Saskatchewan COVID-19 Self-Assessment Tool. Also, refer to Covid-19 AP 162.</p> <p>F) Follow up for students. The school will determine, in collaboration with the parents, the appropriate interventions/accommodations for the child while they are away from school.</p> <p>Administrative Procedure 162 Appendix A (SHA flow chart) will be followed by all schools in the division.</p>	Staff	AP 162	August	Ongoing
	COMMUNICATION	Communication with staff will be fluent and ongoing.	Admin Staff		August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Communication with SCC will follow regular parameters and will be fluent with respect to medium</p> <p>Communication with community stakeholders will follow division guidelines and coordinate with Kaitlin Harman.</p> <p>School social media will inform parents of events and happenings at the school</p> <p>Connect with families who have students on IIP's</p> <p>Create a safety plan for immune compromised students in consultation with parents.</p> <p>Follow up for students that are not attending</p> <ul style="list-style-type: none"> • Why? • Home program? • Provide Psychological First Aid for students and parents • Plan appropriate interventions and accommodations 				
	COMPUTERS	<p>Strategically limit the number of touch points per day on electronic devices. (ref: IT)</p> <ul style="list-style-type: none"> • Gr8 – 1 cpt lab • Gr7 – 1 cpt lab • Gr5/6 - carts 	Staff		August	Ongoing
	EXTRACURRICULAR PROGRAMS	<p>NO extracurricular activities for now.</p> <p>Plans for extracurricular activities and other gatherings will be developed in consultation with the Chief Medical Health Officer, NWSD, and SHSAA.</p>	Staff		August	Ongoing
Curriculum and Instruction						
	RESPONSE TO INTERVENTION	<p>RTI</p> <ul style="list-style-type: none"> • School will adapt RTI plan to meet the needs of our students 	<p>Staff</p> <p>Sr. Admin</p> <p>Admin</p> <p>Learning Coaches</p>	<p>PD</p> <p>Resources</p> <p>Learning coaches</p>	June 2020	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



	<p>BLENDING LEARNING</p>	<p>Northwest School Division is adopting Blended Learning as an instructional model. The goal is to have a comprehensive system in place so that we can move seamlessly along the continuum between classroom and full online learning, given the uncertainty of the public health situation. In the event of another school closure, we must be ready to meet our students' needs.</p> <p>For PreK – Grade 6, we will be using Microsoft Teams. In the event of a closure, PreK – Grade 6 teachers must be prepared to use Teams to share resources and interact with students (through full class, small group and 1:1 meetings, as appropriate).</p> <p>For Grade 7-12 students and teachers, we will be utilizing the Open LMS environment and Microsoft Teams. In the event of a closure, Grade 7 – 12 teachers must be prepared to use Teams and Open LMS to share resources and interact with students (through full class, small group and 1:1 meetings, as appropriate).</p> <p>Train Students in Platform Used for Distance Education</p> <ul style="list-style-type: none"> • Teams • Open LMS 	<p>Staff Sr. Admin Admin Learning Coaches</p>	<p>PD Resources Learning coaches</p>	<p>June 2020</p>	<p>Ongoing</p>
	<p>FOLLOWING THEIR VOICES</p>	<p>Following Their Voices</p> <ul style="list-style-type: none"> • Virtual PD • Huddles • Strategic planning • Cohort 1 PD, support and initiate program • School facilitator support 	<p>Provincial Facilitator Staff Cohort School-Based Facilitator</p>	<p>PD Resources</p>	<p>June 2020</p>	<p>Ongoing</p>
	<p>PERFORMING ART GUIDELINES</p>	<p>A performing arts program will be offered in grades 6-8. However, Band will not be offered at this time because the school does not have the space that will promote physical distancing of 4 meters apart for wind and brass instruments. Performing arts programs at this school will consult the Re-Open Saskatchewan Performing Arts Guidelines to determine measures that need to be followed to keep students and staff safe. Band students will have a music class with the band teacher that adheres to the strict</p>	<p>Admin/staff</p>		<p>August</p>	<p>Ongoing</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		cohorts required by the Chief Medical Health Officer for contact tracing.				
	PHYSICAL EDUCATION	<ul style="list-style-type: none"> No changing No mixing of cohorts PE outside until weather turns inclement Proper hand hygiene before and after use Clean equipment after use 	Staff		August	Ongoing
	PAA	<ul style="list-style-type: none"> Divide each class into two groups, not four Cleaning disinfected after each use Hand sanitize before and after use Clean equipment after use 	Admin/staff		September	Ongoing
	LIBRARY	<ul style="list-style-type: none"> Students will sanitize hands upon entering and exiting the library. Students will be trained to social distance while sitting in the library. No more than three students per table. Soft seating that is not easily cleaned will be removed from the library. Books covers (front and back) will be sanitized by the librarian upon return to circulation. 	Staff Admin		September	June
	OUTDOOR LEARNING	Staff will be encouraged to increase frequency of learning experiences in an outdoor setting.	Staff		September	June
Student Services						
	MENTAL HEALTH OF STAFF AND STUDENTS	<p>JSMS has always taken the mental health of our students and staff very seriously. Our guidance team is experienced, very collaborative, and they work hard to connect students with the proper supports or referrals they need in and out of our community. Parents/guardians are always a part of this process.</p> <p>JSMS uses a Trauma-Informed lens and the CISM and VTRA models to promote trust, relationships building, and inclusion so that there is a free flow of information from students to teacher to admin/guidance and vice versa. This allows for a proactive approach to dealing with student issues and mental health.</p>	Admin SSSTs WCs Classroom teachers Outside Agencies	<p>Links: Guideline for re-entry Psychological First Aid (there are also YouTube videos) STF counselling and Wellness services Saskatchewan Mental Health services Psychological First Aid- Self-care course Dr. Carrington online course</p>	August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Guidance counsellors and the Wellness Coordinator will meet with students who have exhibited or indicated a need to talk. The division does provide counselling for students on a contextual basis. At the start of the school year there will be a counsellor available to aid students.</p> <p>Students will benefit from the following:</p> <ul style="list-style-type: none"> • Students will complete a Wellness/Mental Health Survey to identify immediate and long-term needs. • There will be flexibility for students to leave class for supports during instructional time. • Mentorship will be provided to students who need a social/emotional learning support plan. • Use school social media platforms and website to keep parents and students informed about school COVID procedures. • For students who are anxious about wearing masks, social stories and individual education will take place. <p>Any meetings with parents will be done virtually. If an in-person meeting occurs, then only one parent can be in the school.</p> <p>Links have been added to this section to aid individuals in finding advice or support.</p> <p>The STF does provide counselling for teachers.</p>				
	<p>TRAUMA INFORMED SCHOOLS</p>	<p>Developing an understanding of trauma's impact on student success helps educators recognize that learning requires safety, trusting relationships, connection, equity and belonging, adaptability, and working together as a school community. This understanding guides practice and decision-making processes, which lead to inclusive and equitable school cultures that help strengthen student learning and foster a sense of belonging. Staff have begun the journey of being a trauma informed school. Professional development occurred last year.</p> <p>Students know who they can talk to if they have any issues.</p>	<p>Admin SSSTs WCs Classroom teachers</p>	<p>Trauma informed and Resilient Schools document</p> <p>https://starr.org/product/trauma-informed-resilient-schools/</p> <p>One Minute Interventions</p> <p>Children of Trauma and Resilience webinar</p> <p>Guidelines for Re-entry into the School Setting</p>	<p>August 2020</p>	<p>Ongoing</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Parents are to communicate with the school if there are any issues (do not let issues drag on).</p> <p>Educate students about proper protocols for COVID.</p> <p>If needed, we will adjust the wellness coordinators schedule to support our students.</p> <p>Regular and frequent communication with families about plan and procedures in our school. This will be done through phone calls, texts, our website, and Facebook page.</p> <p>Updated assessments may be required by staff on students.</p> <p>Staff will be contacting every home between August 25-26 to review short-term transition plans.</p>		<p>Referral forms</p> <p>Mental health workers</p> <p>Social Services</p> <p>Child advocates office</p>		
	FIRST DAYS OF SCHOOL	<p>We have identified 2 days during the week of September 8-14 as transition days to support new routines, procedures, and a positive start to the school year. The first day of school is September 8 with a staggered start. Students will be divided alphabetically on those days to reduce the number in the classrooms. Classroom teachers will contact families in the week of August 25-28 to confirm start days for their students.</p> <ul style="list-style-type: none"> Sept. 8 – Families with last names A-L attend Sept. 9 – Families with last names M-Z attend Sept. 10-11 – Full capacity programming commences. <p>While the first day of school has changed, there are no planned changes to the rest of the approved calendar for the 2020-2021 school year. September 8th will be Day 5 of the 6 day cycle, and we will continue on from there.</p>	Staff		September	September
	IF A STUDENT IS SICK	<p>If a student is experiencing cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat, chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing), they must not attend school. Parents/caregivers should contact HealthLine 811 for direction. If the student is referred for testing, they must remain home and self-isolate until they have</p>	Staff	AP 162	August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>received their results and direction from the health authority.</p> <p>Administrative Procedure 162 Appendix A (SHA flow chart) will be followed by all schools in the division.</p>				
	IF A STUDENT BECOMES SICK AT SCHOOL	<p>If a student or staff member is showing symptoms:</p> <p>A) They will be isolated in the sick room and provided with a mask until they can be picked up. A parent or guardian will be contacted immediately.</p> <p>B) Students must be supervised in this area. PPE must be worn by staff.</p> <p>C) After the student/staff member has been picked up, the space will be cleaned and sanitized.</p> <p>D) Once the student leaves, staff must wash their hands and ensure all areas that the sick student touched are cleaned and disinfected. Items that cannot be cleaned and disinfected should be removed from the area and stored in a sealed container for a minimum of three days.</p> <p>E) All staff must self-monitor for symptoms and use the online Saskatchewan COVID-19 Self-Assessment Tool. Also, refer to Covid-19 AP 162.</p> <p>F) Follow up for students. The school will determine, in collaboration with the parents, the appropriate interventions/accommodations for the child while they are away from school.</p> <p>Administrative Procedure 162 Appendix A (SHA flow chart) will be followed by all schools in the division.</p>	Staff	AP 162	August	Ongoing
	IIPS	<p>Students who are on IIP's have met with the Student Services team in June.</p> <p>Further meetings will occur in September to finalize a student's IIP document.</p>	Student Services Division staff Staff		September	Ongoing
	ASSESSMENT AND THERAPY	<p>Students with additional needs may require updated assessments and revised individual goals.</p>	Student Services		August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



	SUPPORTING PROFESSIONALS IN MULTIPLE SCHOOLS	<p>Room 13 and 17 will be provided for supporting professionals who come into the school to work with students.</p> <ul style="list-style-type: none"> • Rooms will be sanitized before and after they use the room(s). • The secretary will be the contact person • They will sign in and out just like any other guest to our school. 	Admin Staff		August	Ongoing
	HANDIVAN	Multiworks and division have created a plan for the handivan.			August	June
	STUDENTS WITH HEALTH CONCERNS OR IMMUNE-COMPROMISED	<p>Some students have additional risk factors due to medical treatments or conditions.</p> <p>Some students live with others who may have compromised immune systems.</p> <p>Coordination will occur with Student Services at the school division, the school and the family for planning.</p> <p>For these students, school staff will create or review a medical safety plan with the primary caregiver to understand the medical need and develop a plan, which could include: connecting with other health care professionals, providing additional personal protective equipment (PPE) for staff supporting the student and/or for the student, decreasing the amount of movement throughout the school, implementing increased sanitation protocols for the student's belongings/equipment, transportation accommodations and supporting through a remote learning model.</p> <p>CMHO safety orders must be in place for students who require a more hands-on approach and have personal care needs.</p> <p>Clean and disinfect diapering stations after each use.</p> <p>Wear disposable gloves when cleaning blood or body fluids (e.g. runny nose, vomit, stool, urine). Gloves must be changed after every interaction and when changing tasks.</p>	<p>Division staff</p> <p>Admin</p> <p>SSST</p> <p>EA</p> <p>Staff</p>	Safety Plan template	August	June

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Hand hygiene must be performed between every glove change (hand sanitizer or hand washing with soap and water).</p> <p>Specialized places for instruction for students with compromised immunity should make every effort to ensure students feel included and safe.</p>				
	STUDENTS REFUSING TO RETURN TO SCHOOL	Students refusing to return to school will receive distance learning.	Admin Homeroom teacher		September	June
	CONSIDERATIONS FOR STUDENTS IN SPECIAL EDUCATION PROGRAMS	<p>Special education classrooms will require enhanced cleaning and sanitization and staff in these programs will be asked to contact each family to determine if any additional restrictions are needed (that can be accommodated within current Ministry guidelines). Use of personal protective equipment (PPE) (masks, face shields, gloves) is highly recommended in these classrooms and is required for staff members providing personal care to students. Staff will be trained on all individual student plans, as well as general sanitizing and cleaning needs.</p> <p>It may not be possible to support all students with intensive needs in-person due to health and safety guidelines.</p>	Admin Student services		September	June
Facilities						
	CUSTODIANS AND CLEANING PROCEDURES	<p>School facility staff will continue to follow provincial health standards and expectations regarding cleaning and disinfection including the Environmental Cleaning and Disinfection Guidelines.</p> <p>Division staff have met with janitors on cleaning procedures and custodian schedule.</p> <p>Ensure that items for handwashing and hand sanitation are in the building</p> <p>A checklist is used every day in the school to ensure that rooms have been cleaned properly.</p> <p>Ensure all custodial staff are using the proper cleaning products with proper dilution (each school has a dilution station now).</p>	Division staff	Directional Signage Hand Sanitizer Stations Soap and paper towel I	August	Ongoing

FALL 2020 SCHOOL RE-OPEN PLAN



		The school is cleaned frequently throughout the day.				
	DIVISION MAINTENANCE	<p>Ensure school ventilation is running correctly.</p> <p>Plexiglass has been installed.</p> <p>Delivery of hand sanitizer, soap, protective equipment, and signs.</p> <p>Ensure that school windows and doors are functional.</p>	Division staff	Plexiglass Hand sanitizer Soap PPE	August	Ongoing
Transportation						
	TRANSPORTATION GUIDELINES	<ul style="list-style-type: none"> • Parents will be asked to transport their own children where possible. • Buses will be offloaded one at a time. • Masks are required for students transported on busses. • For contact tracing purposes, students will be assigned seats on buses, and a record of the seating plan will be kept. Students who live in the same household should be seated together. • Cleaning and sanitizing of buses will be based on NWSD transportation protocol. • No travel for extracurricular activities and field trips are permitted at this time and staff are not to provide personal transportation. • Student loading, unloading, and transfer procedures: <ul style="list-style-type: none"> o Students start loading from the back seats to the front of the bus. o Where feasible, limit the number of students per bench unless from the same household. o Students start unloading from the front seats to the back of the bus. • For the safety of all passengers, parents/guardians of students requiring additional supports are recommended to wear masks when loading and unloading their student. 	Division staff Admin		August	Ongoing
Communications						

FALL 2020 SCHOOL RE-OPEN PLAN



	<p>DIVISION AND SCHOOL COMMUNICATION</p>	<p>The school division will disseminate information and details of the 2020 School Re-Opening Plan using email, texts, and division website.</p> <p>The school division will contact parents, students and other using the following tactics:</p> <ul style="list-style-type: none"> • Letter from the Director and other information posts on all school websites. • Information posts on school division social media feed (Twitter/Facebook). • All school-based social media administrators will share this information through their channels. • If necessary, email to all existing school families from their school and/or school Division. • Direct contact to all Meadow Lake-based media to share information and/or engage in interviews for information dissemination to stakeholders. • Letter and or email to all school families with relevant information including the school day and expectations of students and parents. • School division and schools reserve the option to use emergency telephone and text contact (School Messenger) for critical messaging. 	<p>Division staff Admin</p>		<p>August</p>	<p>Ongoing</p>
Transitions						
	<p>TRANSITIONING STUDENTS</p>	<p>Virtual tours of school</p> <p>Meet with students transitioning to school to give information and answer questions.</p> <p>Virtual Parent orientation/information meeting in the evening in June.</p> <p>Meet with previous teachers to discuss needs of incoming students.</p> <p>Meet with Admin from other schools to discuss student transitions.</p> <p>Contact families of discontinued students and invite them in to building to re-orientate.</p> <p>Transitions within school hours need to adhere to SHA guidelines.</p>	<p>Admin SSST Staff</p>		<p>May 2020</p>	<p>Ongoing</p>
	<p>TRANSITIONS IN THE SCHOOL</p>	<p>Transitions within school hours need to adhere to physical contact guidelines (see school operations).</p>	<p>Staff</p>		<p>September</p>	<p>June</p>

FALL 2020 SCHOOL RE-OPEN PLAN



Contingency 1 (Level 2): Enforced Social Distance Guidelines from Province/Health Authority

School: JSMS						
Functional Area (School Operations, Curriculum, Facilities, etc)	Action Items	Deliverables	Staff Lead, Staff Involved	Resources Needed:	Start Date:	Completion Date:
School Operations						
	ENFORCED SOCIAL DISTANCING	<p>If 'Plan Normal' were to change to 'Enforced Social Distancing' then changes/modifications/adaptations would have to immediately happen to the <i>School Operations</i> section.</p> <p>Planning meetings would immediately occur so that all classrooms in the school enforced the Chief Medical Officers guidelines on physical spacing and changes to <i>School Operations</i> would be communicated to staff, students, and parents right away.</p> <p>The planning would also affect all the other sections in Plan Normal, including:</p> <ul style="list-style-type: none"> • adequate distancing on bus and in waiting areas • No outside user groups • Control entrances • Effectively spread students out to make the best use of physical space • Limit movement of students, stagger breaks and lunch hours • Food Services will follow SHA guidelines • Communication with staff will be fluent and ongoing. • Communication with parents and community will follow guidelines established by NWSD and SHA. 	Admin	Signage Traffic lines Directional Signage Hand Sanitizer Stations Soap and paper towel Install Plexi-Glass at office	TBD	TBD
Curriculum and Instruction						
	ADMIN ORGANIZE SPACES AND CLASS SCHEDULES	<ul style="list-style-type: none"> • Cohorts will be managed so that social distancing is enforced • Re-purpose non instructional spaces (theatre, gym, mezzanine, outside spaces) • All students participate in instruction 	Admin	Adequate space for all students (alternate locations)	TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none"> • Timetables will be adjusted 				
Student Services						
	ADMIN, SSST, WC, AND COUNSELLORS ORGANIZE SUPPORT FOR STUDENTS	<ul style="list-style-type: none"> • Student Nutrition planning will have to occur to ensure students are receiving food. • Mental Health of our students is very important in an enforced social distancing environment: <ul style="list-style-type: none"> ▫ Admin. and the Wellness Coordinator will be in frequent contact with School Division Counsellors and make timely referrals as needed. ▫ There will be flexibility for students to leave class for supports during instructional time. ▫ Mentorship will be provided to students who need a social/emotional learning support plan. • School staff will use a Trauma-Informed Resilient lens to develop an understanding of how trauma impacts children and their school experience. • Use school social media platforms and website to keep parents and students informed about school COVID procedures. • For students who are anxious about wearing masks, social stories and individual education will take place. • Develop plan for Toileting students 	Admin staff	See links for mental health supports above	TBD	TBD
Transitions						
	VIRTUAL TRANSITIONS	<ul style="list-style-type: none"> • Virtual tours • Meet with Admin from other schools to discuss student concerns • SSST MAPS and PATH meetings • Contact families of discontinued students and invite them to building to re-orientate. • Transitions within school hours need to adhere to SHA guidelines. • Virtual meetings 	Admin SSST		TBD	TBD
Facilities						
	CUSTODIAN GUIDELINES	<p>School facility staff will continue to follow provincial health standards and expectations regarding cleaning and disinfection including the Environmental Cleaning and Disinfection Guidelines.</p> <p>Division staff have met with janitors on cleaning procedures and custodian schedule.</p>	Division staff	Adequate PPE Soap Hand sanitizer	TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Ensure that items for handwashing and hand sanitation are in the building</p> <p>A checklist is used every day in the school to ensure that rooms have been cleaned properly.</p> <p>Ensure all custodial staff are using the proper cleaning products with proper dilution (each school has a dilution station now).</p> <p>The school is cleaned frequently throughout the day.</p>				
	DIVISION MAINTENANCE	<p>Ensure school ventilation is running correctly.</p> <p>Plexiglass has been installed.</p> <p>Delivery of hand sanitizer, soap, protective equipment, and signs.</p> <p>Ensure that school windows and doors are functional.</p>	Division staff		TBD	TBD
Communication						
	COMMUNICATION OF CHANGE TO CONTINGENCY PLAN 1	The school division will disseminate information and details of the 2020 School Re-Opening Plan using email, texts, and division website.	Division staff Admin		TBD	TBD
Transportation						
	GUIDELINES	<p>Students will follow guidelines based on NWSD protocol.</p> <p>Cleaning and sanitizing of buses will be based on NWSD transportation protocol.</p> <p>Buses will be offloaded one at a time.</p> <p>Masks are required for students transported on busses.</p>	Division staff Admin		TBD	TBD

Contingency 2 (Level 3): Hybrid – not all students in building

School: JSMS

FALL 2020 SCHOOL RE-OPEN PLAN



Functional Area (School Operations, Curriculum, Facilities, etc)	Action Items	Deliverables	Staff Lead, Staff Involved	Resources Needed:	Start Date:	Completion Date:
OH & S						
	HYBRID LEARNING – NOT ALL STUDENTS IN THE BUILDING	<p>If ‘Plan Normal’ were to change to “Hybrid - not all students in the building’ then changes/modifications/adaptations would have to immediately happen to the <i>School Operations</i> section of the Re-open plan.</p> <p>Planning meetings would immediately occur so that all classrooms in the school enforced the Chief Medical Officers guidelines on physical spacing and changes to <i>School Operations</i> would be communicated to staff, students, and parents right away.</p>	Division staff Admin Staff	Directional Signage Hand Sanitizer Stations Soap and paper towel Install Plexi-Glass at office Plexiglass in classrooms	TBD	TBD
School Operations						
	HYBRID LEARNING – NOT ALL STUDENTS IN THE BUILDING	<p>If ‘Plan Normal’ were to change to “Hybrid - not all students in the building’ then changes/modifications/adaptations would have to immediately happen to the <i>School Operations</i> section of the Re-open plan.</p> <p>Planning meetings would immediately occur so that all classrooms in the school enforced the Chief Medical Officers guidelines on physical spacing and changes to <i>School Operations</i> would be communicated to staff, students, and parents right away.</p> <p>Changes to the following sections would occur:</p> <ul style="list-style-type: none"> • Supervision • Bussing • Access to Building • Movement within school • Food Services • Shared Equipment • Communication • Curriculum • Recess • Access to technology <p>Preventative measures would remain in place in the school.</p>	Admin staff	Directional Signage Hand Sanitizer Stations Soap and paper towel Install Plexi-Glass at office Plexiglass in classrooms	TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Plans for sick kids in the school would not change.</p> <p>We would ensure the supervision of physical space according to health guidelines .</p> <p>We would ensure adequate distancing on bus and in waiting areas.</p> <p>Separate entrances for each grade.</p> <p>Limit movement of students</p> <ul style="list-style-type: none">• Stagger breaks and noon hours <p>Limit student movement</p> <ul style="list-style-type: none">• Teacher move classrooms, not students <p>PE</p> <ul style="list-style-type: none">• No changing• PE outside until weather turns inclement• Proper hand hygiene before and after use• Clean equipment after use <p>PAA</p> <ul style="list-style-type: none">• Divide each class into two groups, not four• Cleaning disinfected after each use• hand sanitize before and after use• Clean equipment after use <p>Lockers</p> <ul style="list-style-type: none">• Spread lockers• Lockers for outerwear only• backpacks with supplies in them• baskets with supplies in rooms <p>No fountains</p> <ul style="list-style-type: none">• bring water bottles <p>Lunch – Delivery of booth items to room (no choice)</p> <ul style="list-style-type: none">• Eat in homerooms• microwaves not used <p>No sharing of food or drinks</p>				
--	--	--	--	--	--	--

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Food Services will follow SHA guidelines</p> <ul style="list-style-type: none"> • Delivery of lunches to rooms • No food open to everyone (fruit bowl) • Sanitation critical • Students not allowed to be involved • Utensils use for serving <p>Greeting</p> <ul style="list-style-type: none"> • no handshakes or high fives or hugs <p>Plan individual activities over group activities in all subjects</p> <p>Communication with staff will be fluent and ongoing.</p> <p>Communication with SCC will follow regular parameters and will be fluent with respect to medium</p> <p>Communication with community stakeholders will follow division guidelines and coordinate with division.</p> <p>School social media will inform parents of events and happenings at the school</p> <p>Connect with families who have students on IIP's</p> <p>Enhanced cleaning and care for professionals who are "sharing" building.</p> <ul style="list-style-type: none"> • Focus on hygiene <p>Strategically limit the number of touch points per day on electronic devices. (ref: IT)</p> <ul style="list-style-type: none"> • Gr8 – 1 cpt lab • Gr7 – 1 cpt lab • Gr5/6 - carts <p>Guidelines from SHA and SHSAA</p>				
<p>Curriculum and Instruction</p>	<p>ADMIN MEET TO PLAN SPACES AND ORGANIZING SCHEDULES</p>	<p>Students within the same family have in school on the same day</p> <p>Must be in contact with students daily</p>	<p>Admin Staff</p>	<p>Headphones Mics Document cameras Web cams</p>	<p>TBD</p>	<p>TBD</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Altered timetable</p> <ul style="list-style-type: none"> Timetable may be offered in the following manner: <ul style="list-style-type: none"> - Day 1 (Group A in-class) Day 1 (Group B home) - Day 1 (Group A home) Day 1 (Group B in-class) - Day 2 (Group A in-class) Day 2 (Group B home) - Day 2 (Group A home) Day 2 (Group B in-class) - Day 3 (Group A in-class) Day 3 (Group B home) - Day 3 (Group A home) Day 3 (Group B in-class) - Day 4 (Group A in-class) Day 4 (Group B home) - Day 4 (Group A home) Day 4 (Group B in-class) - Day 5 (Group A in-class) Day 5 (Group B home) - Day 5 (Group A home) Day 5 (Group B in-class) - Day 6 (Group A in-class) Day 6 (Group B home) - Day 6 (Group A home) Day 6 (Group B in-class) <p>RTI model changes</p> <p>PD to support changes to model</p> <p>F&P testing</p> <p>Students who are compromised or have elected to stay at home must be provided learning options.</p> <p>Train Students in Platform Used for Distance Education</p> <ul style="list-style-type: none"> Teams Moodle <p>PAA – possible courses that limit hands on component</p>				
Student Services		<p>If 'Plan Normal' were to change to "Hybrid - not all students in the building" then changes/modifications/adaptations would have to immediately happen to the Student Services section of the Re-open plan.</p>	Staff Admin	PPE	TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Planning meetings would immediately occur so that all classrooms in the school enforced the Chief Medical Officers guidelines on physical spacing and changes to <i>Student Services</i> would be communicated to staff, students, and parents right away.</p> <ul style="list-style-type: none"> • Reach out to community organizations to assess needs in order to address concerns • Student Nutrition planning will have to occur to ensure students are receiving food. • Mental Health of our students is very important in an enforced social distancing environment: <ul style="list-style-type: none"> ▫ Admin. and the Wellness Coordinator will be in frequent contact with School Division Counsellors and make timely referrals as needed. ▫ There will be flexibility for students to leave class for supports during instructional time. ▫ Mentorship will be provided to students who need a social/emotional learning support plan. • School staff will use a Trauma-Informed Resilient lens to develop an understanding of how trauma impacts children and their school experience. • Use school social media platforms and website to keep parents and students informed about school COVID procedures. • For students who are anxious about wearing masks, social stories and individual education will take place. • Develop plan for Toileting students 				
Facilities						
	<p>CUSTODIAL GUIDELINES</p>	<p>School facility staff will continue to follow provincial health standards and expectations regarding cleaning and disinfection including the Environmental Cleaning and Disinfection Guidelines.</p> <p>Division staff have met with janitors on cleaning procedures and custodian schedule.</p>	<p>Division staff</p>	<p>Directional Signage Hand Sanitizer Stations Soap and paper towel Install Plexi-Glass at office Plexiglass in classrooms</p>	<p>TBD</p>	<p>TBD</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Ensure that items for handwashing and hand sanitation are in the building</p> <p>A checklist is used every day in the school to ensure that rooms have been cleaned properly.</p> <p>Ensure all custodial staff are using the proper cleaning products with proper dilution (each school has a dilution station now).</p> <p>The school is cleaned frequently throughout the day.</p>				
	DIVISION MAINTENANCE	<p>Ensure school ventilation is running correctly.</p> <p>Plexiglass has been installed.</p> <p>Delivery of hand sanitizer, soap, protective equipment, and signs.</p> <p>Ensure that school windows and doors are functional.</p>	Division Staff		Summer 2020	Ongoing
Transportation						
	GUIDELINES	<p>Students will follow guidelines based on NWSD protocol.</p> <p>Cleaning and sanitizing of buses will be based on NWSD transportation protocol.</p> <p>Buses will be offloaded one at a time.</p> <p>Masks are required for students transported on busses.</p>	Transportation Admin	Buses and bus drivers	TBD	TBD
Communications						
	COMMUNICATION OF CHANGE TO CONTINGENCY PLAN 2	The school division will disseminate information and details of the 2020 School Re-Opening Plan using email, texts, and division website.	Admin Office staff		TBD	TBD
Transitions						
	VIRTUAL TRANSITIONS	<ul style="list-style-type: none"> Virtual tours Meet with Admin from other schools to discuss student concerns SSST MAPS and PATH meetings 	Staff Admin Parents Sr. Admin		TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none"> • Contact families of discontinued students and invite them to building to re-orientate. • Transitions within school hours need to adhere to SHA guidelines. • Virtual meetings 			
--	--	---	--	--	--

Contingency 3 (Level 4): Distance/Remote Learning

School: JSMS						
Functional Area (School Operations, Curriculum, Facilities, etc)	Action Items	Deliverables	Staff Lead, Staff Involved	Resources Needed:	Start Date:	Completion Date:
OH & S						
	DELIVERY OF MATERIAL	Delivery of work packages by staff or bus driver in a safe manner	Transport Staff	buses	TBD	TBD
School Operations						
	PLANNING FOR DISTANCE LEARNING	<p>If ‘Plan Normal’ were to change to “Distance/Remote Learning’ then changes/modifications/adaptations would have to immediately happen to the School Operations section of the Re-open plan.</p> <p>Planning meetings would immediately occur so that all classrooms in the school enforced the Chief Medical Officers guidelines on physical spacing and changes to <i>Student Services</i> would be communicated to staff, students, and parents right away.</p> <p>Teachers expected to be at school for instructional time</p> <p>Guidelines for students and staff for at-home learning would be communicated and monitored</p> <p>Communication with staff will be fluent and ongoing.</p> <p>Communication with SCC will follow regular parameters and will be fluent and ongoing</p> <p>Communication with community will follow guidelines established by NWSA.</p>	Admin	IT support	TBD	TBD
Curriculum and Instruction						

FALL 2020 SCHOOL RE-OPEN PLAN



	<p>BLENDDED LEARNING</p>	<p>Northwest School Division is adopting Blended Learning as an instructional model. The goal is to have a comprehensive system in place so that we can move seamlessly along the continuum between classroom and full online learning, given the uncertainty of the public health situation. In the event of another school closure, we must be ready to meet our students' needs.</p> <p>For PreK – Grade 6, we will be using Microsoft Teams. In the event of a closure, PreK – Grade 6 teachers must be prepared to use Teams to share resources and interact with students (through full class, small group and 1:1 meetings, as appropriate).</p> <p>For Grade 7-12 students and teachers, we will be utilizing the Open LMS environment and Microsoft Teams. In the event of a closure, Grade 7 – 12 teachers must be prepared to use Teams and Open LMS to share resources and interact with students (through full class, small group and 1:1 meetings, as appropriate).</p> <p>Train Students in Platform Used for Distance Education</p> <ul style="list-style-type: none"> • Teams • Open LMS <p>Teachers expected to be at school for instructional time</p> <p>Altered timetable – all subject areas addressed (ex. Art, PE, PAA, etc.)</p> <p>It is the expectation that all outcomes are taught and assessed with rigour, even if instructional time allocations are flexible</p> <p>Must be in contact with students daily</p> <ul style="list-style-type: none"> • Synchronous • asynchronous <p>RTI is ongoing</p>		<p>IT Support Headphones Mics Document cameras Web Cams White boards</p>	<p>June 2020</p>	<p>Ongoing</p>
<p>Student Services</p>	<p>PLANNING WITH ADMIN, WC, COUNSELORS TO SUPPORT STUDENTS AT HOME</p>	<p>Identify students who require supports and how to deliver them (in person, online, discontinue)</p> <p>Mental health supports for staff and students</p>	<p>Admin Counselors WC Staff</p>		<p>TBD</p>	<p>TBD</p>

FALL 2020 SCHOOL RE-OPEN PLAN



		<p>Connect with families who have students on IIP's. If any IIP goals need to be changed due to COVID modifications, they will be discussed at this time.</p> <p>Apply for emergency grants to assist families with nutritional needs.</p> <p>Wellness Coordinator stays in contact with vulnerable students.</p> <p>Weekly meetings with Admin., Guidance Counselor and Wellness Coordinator.</p> <p>Online counselling provided for students as needed.</p> <p>Mental Health PD for staff members and parents.</p> <p>Provide contacts for community mental health supports.</p> <p>Staff mental health checks.</p> <p>Therapy services will continue online if possible.</p> <p>Reaching Out to Community Organizations:</p> <ul style="list-style-type: none">• Apply for nutrition grants through organizations such as Breakfast for Learning, Breakfast Club of Canada, Child Nutrition Development Program, Door of Hope, etc.• Inform parents of programming through Positively Parenting.• Communicate with SHA as needed.				
--	--	--	--	--	--	--

FALL 2020 SCHOOL RE-OPEN PLAN



Facilities						
	CUSTODIAL GUIDELINES	<p>School facility staff will continue to follow provincial health standards and expectations regarding cleaning and disinfection including the Environmental Cleaning and Disinfection Guidelines.</p> <p>Division staff have met with janitors on cleaning procedures and custodian schedule.</p> <p>Ensure that items for handwashing and hand sanitation are in the building</p> <p>A checklist is used every day in the school to ensure that rooms have been cleaned properly.</p> <p>Ensure all custodial staff are using the proper cleaning products with proper dilution (each school has a dilution station now).</p> <p>The school is cleaned frequently throughout the day.</p>	Admin Division staff		June 2020	TBD
Transportation						
	GUIDELINES	<p>Students will follow guidelines based on NWSD protocol.</p> <p>Cleaning and sanitizing of buses will be based on NWSD transportation protocol.</p>	Division staff		TBD	TBD
Communications						
	COMMUNICATION OF CHANGE TO CONTINGENCY 3	The school division will disseminate information and details of the 2020 School Re-Opening Plan using email, texts, and division website.	Admin Staff		TBD	TBD
Transitions						
	VIRTUAL TRANSITIONS	<ul style="list-style-type: none"> • Virtual tours • Meet with Admin from other schools to discuss student concerns • SSST MAPS and PATH meetings • Contact families of discontinued students and invite them to building to re-orientate. 	Admin Staff		TBD	TBD

FALL 2020 SCHOOL RE-OPEN PLAN



		<ul style="list-style-type: none">• Transitions within school hours need to adhere to SHA guidelines.• Virtual meetings• Early registration and virtual tour of facilities for grade nine prior to school starting • Meet with students transitioning to school to give info and answer questions.• Parent orientation/info. Night via online				
--	--	---	--	--	--	--