

# Neilburg Composite School

## School Safe Reopen Plan



### Safe Attendance

Safe Attendance is our number one focus. If staff or students are ill, they should remain at home.

- ◆ All staff and students will be asked to self-monitor for symptoms and use the online [Saskatchewan COVID-19 Self- Assessment tool](#), and the Health Authority flow chart.
- ◆ If staff or students become ill while at school, they will be isolated at our designated room while family is contacted for immediate pick-up.
- ◆ Hand sanitizer will be available throughout the school. Students will have an opportunity to wash their hands throughout the day.
- ◆ Masks are mandatory for all staff and for grades 3-12 when physical distancing is not possible, which includes most classrooms. They will be provided two reusable masks on the first day of school. If you would like to bring your own masks; bandanas and gaiter masks are not recommended. Please Label all masks coming from home.
- ◆ All students and staff will social distance as much as possible.
- ◆ If your child WILL NOT be attending in person, please complete this [form](#).
- ◆ Students should not bring extra personal items from home, including blankets, toys, slippers, etc.



### Safe Transportation

Safe Transportation focuses on the safe movement of students to and from school.

- ◆ Assigned seats and a record of this seating plan on school buses.
- ◆ Students who live in the same household should be seated together.
- ◆ Cleaning and sanitation of buses or the vehicles used to transport students is required between each run.
- ◆ Masks must be worn for ALL riders.
- ◆ Non-bus students will not be permitted to travel on buses.
- ◆ Each bus will drop off their students in front of the school before the next bus drops off its students. Students will practice social distancing as they are exiting and entering the bus.



## Safe Access

safe access focuses on the daily flow of students and staff within the building.

- ◆ *ALL visitors to our schools, parents included, must complete the contact tracing form. Posters will be shared for the front entrance, scan QR code with phone to access the form. Visitors must wear masks and sanitize upon entering building. Disposable masks will be available.*
- ◆ New students can call the school to register prior to Sept 8.
- ◆ Sanitize hands upon entry and exit of school and classroom.
- ◆ Students should come appropriately dressed for all classes, including gym, because the change rooms will be unavailable.
- ◆ Non-bus students should arrive as close to the 8:54am bell as possible, no earlier than 8:45am
- ◆ Students should be picked up or leave the school immediately at the close of the school day.
- ◆ Grades 7-12 will head directly to classroom to avoid clustering in halls.
- ◆ Recess - kids will use their designated doors and play in their grade designated area. Cohorts must not intermingle.
- ◆ Elementary Recess will be broken into two groups:
  - A.M. 10:00-10:13 Grades K,1/2,6 P.M. 2:00-2:13 Grades K,1/2, 6
  - 10:17-10:30 Grades 3/4,5 2:17-2:30 Grades 3/4, 5
- ◆ Middle Years and High School Students will be given breaks at the teacher's discretion to avoid overcrowding in the halls.
- ◆ Elementary lunch will be broken into two groups. The first group will eat then go outside. The second group will go outside then eat. There will be a 4-minute transition time.
  - Group 1: 12:00-12:23 K, 1/2, 6 eat - 3/4, 5 go outside
  - Group 2: 12:27-12:50 K, 1/2, 6 go outside - 3/4, 5 eat
- ◆ Students leaving the school will need to re-enter through the main office doors.
- ◆ If a high school student has a spare- they stay in their designated classroom or leave the building
- ◆ Library- social distancing will be adhered to, there will be a seating plan that will be followed and when choosing books to read in the library
- ◆ *Staggered dismissal (Bus Students)*
  - K, 1/2 = 3:07 - They will be escorted to the bus.*
  - 3, 6, 7, 9, 11,12 = 3:11 pm*
  - 4, 5, 8, 10 = 3:15pm*
  - (Town Students) K-12 = 3:19*
- ◆ Town students are encouraged to go home for lunch.
- ◆ Students returning from lunch are encouraged to return no earlier than 5 minutes prior to the bell.



## Safe Facilities

Safe Facilities focuses on the cleaning and sanitation of school buildings.

- ◆ Available hand sanitizer throughout the school.
- ◆ Supplementary school materials, such as jackets, must remain in locker.
- ◆ All learning materials must be kept in the classroom to minimize going into the hallways.
- ◆ Increased cleaning and sanitization on high touch surfaces.
- ◆ No Vending machine for Semester 1- will re-evaluate later.
- ◆ No Booth or hot lunches for Semester 1- will re-evaluate later.
- ◆ No Microwave usage.
- ◆ Computer lab and netbook usage will follow division recommendations and will be reassessed often.



## Safe Classroom

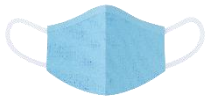
Safe classrooms focus on the measure to ensure the safe sharing of space in the classroom between students and staff.

- ◆ Minimizing contact among students and staff as much as possible.
- ◆ Hands on classes PAA/Art/PE will follow provincial guidelines.
- ◆ K-12 will remain in their designated classroom throughout the day.
- ◆ Seating plans in all grades will be required.
- ◆ Bring your own device is encouraged- limit the amount of technology sharing.
- ◆ Masks will be mandatory for grades 3-12 if social distancing is impossible.
- ◆ K-6 use elementary washrooms, Grade 7/8/10 use hallway washrooms, Grade 9/11/12 use gym washrooms.
- ◆ Students will have baskets/area in each classroom to house their binders and materials.
- ◆ Lunch/snacks/water bottle kept in classroom, eat in your classroom.
- ◆ Students should bring their own refillable bottle for water.



## Safe Supports

- ◆ Intensive needs: students with intensive needs will continue to receive the attention and support that they need. We will follow NWS [guidelines](#).
- ◆ The mental health of our staff and students are important to us. Students will continue to have access to school counsellors and access to our Wellness Coordinator.
- ◆ Posters throughout the school to remind students of proper hygiene, social distancing and flow of traffic within the school.
- ◆ Please contact [Tiffany.Smith@nwsd.ca](mailto:Tiffany.Smith@nwsd.ca) if your child may need extra support from the wellness coordinator to begin the year.



## Safe Alternatives

Safe alternatives focus on the contingency plans to ensure the continuation of education in a safe learning environment. Under the *Saskatchewan Safe Schools* plan, there are four phases of education delivery in the province:

- ◆ Level 1 – Full in-class learning with some additional measures to ensure student and staff safety.
- ◆ Level 2 – Full in-class learning – Mask usage for students and staff, as per the guidance provided to school divisions by Saskatchewan's Chief Medical Health Officer.
- ◆ Level 3 – Reduced in-class learning.
- ◆ Level 4 – In-class learning suspended – Remote learning opportunities supplied by the division.

These levels would be put in place by Saskatchewan's Chief Medical Officer and we will continue to work closely with him and the Ministry of Education.

\*Please keep in mind that this is a living document that is subject to change as we all try to make our return to school as safe and as seamless as possible.