

## Introducing Edsby: A New Way to Stay Engaged in Your Child's Education

Dear Parents and Caregivers,

Northwest School Division is delighted to announce we will be adopting a new communication platform this fall called Edsby. This state-of-the-art online platform has been designed specifically for K-12 education and will provide a wealth of benefits to you and your child. We strongly believe that Edsby will revolutionize the way you engage with our schools and teachers, as well as the way you track and monitor your child's progress.

Edsby will enable you to:

1. Stay updated on school events, important dates, and other activities.
2. Report student absences to the school office, both same-day and future.
3. Communicate directly with teachers and staff in a secure and convenient manner.
4. Get real-time visibility into your child's classroom activities, homework, and other educational engagements.
5. Access an online gradebook portal to monitor your child's academic progress.

We believe that the adoption of Edsby will empower our families, offering an unprecedented level of involvement in children's educational journeys. Edsby will be rolled out in NWSD in two phases:

### Phase One – Fall 2023

- All schools will utilize the communication and attendance features of Edsby.
- A select group of schools will pilot the online gradebook.

### Phase Two – Fall 2024

- All schools will adopt the online gradebook with parent/caregiver access.

To ensure a smooth transition to Edsby, we will need your help in preparing a few necessary pieces of information. For each student in your household, please specify:

1. Which contacts in your family should have access to their child's Edsby portal. This ensures that only the appropriate family members or guardians have access to sensitive educational information.
2. A unique, current e-mail address for each Edsby user. This email address will serve as your login for the Edsby portal. Please note that Northwest School Division employees must use a personal (non-work) email address to access the family portal.

Please complete the form on the reverse of this letter and return to the school by June 16.

We understand that this might be a change in routine and could possibly pose some questions. We appreciate your understanding and collaboration as we work together to enhance the educational experience for your children. Further instructions on how to provide the required information, along with training resources and support on how to use Edsby, will be part of our rollout this fall.

We believe that effective, transparent communication is the cornerstone of successful education, and we are confident that Edsby will significantly strengthen this aspect. Thank you for your ongoing partnership as we continue to foster an enriching and engaging educational environment for our students.

Thank you for your cooperation,

*Kate Renwick*  
St. Walburg School

**Complete one form per child. Please return to school by Friday, June 16.**



Child's name: \_\_\_\_\_

School: St. Walburg School

Please specify all parents/caregivers who require access to your child's Edsby portal.

Please note:

- Each student should have at least one parent/guardian with portal access
- Families may grant portal access to up to four individuals, excluding the student themself
- To protect students' privacy, access to Edsby will only be given to contacts listed here
- Each contact must have an e-mail address
- Each individual contact must have a unique e-mail address (not a shared or family e-mail address)
- NWSD employees must provide personal e-mail addresses (not @nwsd.ca)
- Please return a separate form for each student in your household
- Please print clearly

*I consent to giving the following person family portal access:*

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*I consent to giving the following person family portal access:*

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*I consent to giving the following person family portal access:*

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*I consent to giving the following person family portal access:*

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Parent/Caregiver Name: \_\_\_\_\_

Signature: \_\_\_\_\_