



Add/Drop Form

Be advised that some changes will be rejected if:

- ◆ A course is full.
- ◆ Student does not have the required pre-requisites.
- ◆ The course is required.

Step 1 _____
Student Name Date of Birth

Step 2 Student meets with school representative to discuss drop/adds.

Step 3 Record the drop/adds on table below.

Date	Quad or Semester	Course Dropped	Course Added	Instructor Initials	Parent/Guardian Initials

Step 4 _____
Parent/Guardian signature Date

Step 5 _____
School Representative Signature Date